

Church Fenton Parish Council

Minutes of Church Fenton Parish Council held on Thursday 13th September 2016 at the Village Hall, Main Street, Church Fenton

Present: Cllr Sarah Chester (Chair), Cllr Craig Blakey, Cllr Stephen Newbould;, Cllr Rebecca Slade, , Cllr Jo Mason, Cllr Andrew Mason

Jeremy Sherlock (Clerk);

SDC Cllr Keith Ellis; SDC Cllr Richard Musgrave; NYCC Cllr Andrew Lee

14 members of the public

38. Apologies, Declarations, and Dispensations

Cllr Nick Mossman – holiday

39. Public Session

A problem was reported with regard to parking on Nanny Lane associated with the new development on Nanny Lane as the on-site parking has not yet be completed. An offer had been made by the Fenton Flyer to use their car park in the interim. The Clerk will contact the developer.

Concerns were raised about the speed of some farm vehicles through the village. The Clerk will raise this with the police.

There were discussions about the recent press release by Leeds East Airport about an Executive Jet service. It is unclear why this release was made at this time as this has formed part of their plans from the start, and they have not yet received a licence for the service. However following the release Selby DC advised that they considered this to be an intensification of use that would require planning permission.

It was reported that a firm called Strata had been undertaking surveys on the site near to the Church. The Clerk advised that he had not received a reply from Selby DC regarding the 5 year land supply issue following the legal review in Appleton Roebuck. Cllr Chester said she was seeking a meeting with Jonathan Carr the new Chief Planner to discuss this site and other recent planning issues. Cllr Ellis said he would assist with these issues.

40. Reports

Cllr Ellis advised he had held discussions with Chris Makin about Leeds East Airport. A second series of Victoria will be filmed. They now have an "Airport Traffic Zone" which protects airspace round the Airport. Whilst they have not yet got a CAA licence they are planning to run their Executive Jet service from May on Fridays, Saturdays and Sundays.

Cllr Lee advised that he had been pursuing the installation of the 40 mph speed limit signs along Common Lane.

41. Minutes of the Last Meeting 21st July 2016

Resolved that the minutes represented a true record of the meeting.

42. Matters Arising

The Clerk advised that he had been liaising with the Rail Users Group with a view to arranging a joint meeting with Network Rail/ Northern Rail/ NYCC.

43. For Discussion

a. **Annual Return** – the 2015-6 Annual Return has been completed following the receipt of comments from the External Auditor. A dash had been omitted from one box, and the Clerk and Chair initialled this amendment.

Resolved that the final Annual Return be approved

b. **Neighbourhood Plan** – the Consultants have been appointed following confirmation of the grant. Selby DC have advised that they will be carrying out the 4 week consultation on the area from

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19th September. Cllr Slade advised that she would arrange an inception meeting with the consultants with a view to arranging a launch event.

- c. **Nanny Lane Verge** – at the meeting on 16th June 2016 the Council had agreed to submit a request to North Yorks CC to take over responsibility for the land. Following a discussion at the meeting of 21st July 2016 it had been agreed to request further information before this was implemented. The Clerk had circulated correspondence that had been received. It was suggested that the WI were prepared to take over maintenance, but it was confirmed at the meeting that whilst interest had been expressed there was no commitment. In the light of information received Councillors felt that the current arrangement should continue providing the terms of the NYCC licence relating to the posts was adhered to.

Resolved that the decision of the Parish Council of 16th June 2016 (2016/20b) to take over the Nanny Lane verge be reversed, subject to the posts being reduced to the height in the NYCC licence

- d. **Railway Verge fencing** – it had been reported that someone had been injured falling down the verge where it had been damaged. The Clerk advised that he had been unsuccessful in identifying anyone who would take responsibility for the fencing. It was agreed to contact Scott Meadley who had been developing the scheme for the Railway Bridge replacement to see if he could assist.

It was reported that HS2 may open an office in the village following the route announcement due on 23.11.16. There also appears to be an option of providing a by-pass line to allow trains to be accelerated as part of electrification.

- e. **Selby District Council Economic Development Strategy 2016-2020** – there is a current consultation on this draft document. The following issues were discussed:
- Selby DC in isolation is not a meaningful economic area, with most local residents seeing the economic drivers being focused on Leeds and York.
 - The document as a whole is largely strategic and lack detail which is not unusual for a document of this nature.
 - On figure 6 Church Fenton is identified as a “Potential Employment Site” and there is a rather odd triangular shaped area identified as “Creative/ Media” which mainly includes open countryside. The only other reference to this is a reference to Screen Yorkshire in the appendix, so must be assumed to be a reference to the Airfield, though this is not clear in the document. This is premature without consideration through PLAN Selby.
 - There is no mention of HS2, either positive or negative, in the document.
 - The Council has concerns over the relatively short consultation period, particularly as it includes the main holiday period. An extension of time would be appropriate to allow further opportunity for the community to comment.

Resolved that the Clerk draft comments based on the above, and consult Councillors before the submission deadline on 28th September

44. For Information

Correspondence had been received regarding the NYCC Selby Area Committee and the Northern Powergrid works in the village.

45. Planning

Applications for Consideration

Proposed loft conversion and second floor extension at 1 Fern Cottages, Nanny Lane, Church Fenton

Resolved that no objections be made

Applications approved

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2016/0786/HPA – Proposed single storey extension to principal elevation, existing roof rebuilt using exiting materials, adapted with additional rooflights and split roofline over bifold doors at Poppy Cottage, Church Street, Church Fenton

2016/0484/REM – Reserved matters application relating to access, appearance, landscaping, layout and scale of approval 2015/0760/OUT outline application (all matters reserved) for the erection of 25 dwellings, garages, adopted road and landscaped areas at The Laurels, Main Street, Church Fenton

46. Finance

Clerk's Finance Report

An up to date receipts and payments analysis has been undertaken. This shows a balance of £34,018.54, and a general balance of £5,809.31.

The £5,000 transfer from Cambridge and Counties to the Current Account has been completed, and the £5,000 Neighbourhood Plan Grant received. A Bank Charges refund from NatWest has also been received. The VAT claim to be submitted next month will be in excess of £3,000.

The correct approach to the VAT issue raised by the Internal Auditor relating to the sale of the laptop. The VAT on this income should be paid, and this is done by reducing a VAT claim. The appropriate payment is £11.17.

NatWest have made errors to the Direct Credits resulting in overpayments. The issue has now been resolved, and the funds will be recovered by reducing future Direct Credits.

Resolved that this report be noted

Payments

- Fenton in Focus – Newsletter - £30.00
- Viking – Stationery - £83.96
- YLCA – Training - £45.00
- HMRC – Tax - £162.80
- HAGS-SMP - Playground Inspections - £240.00
- Sherburn-in Elmet PC - Grass Cutting - £410.03
- J Sherlock – Salary - £189.67
- S Fisher – Salary - £183.75
- PKF Littlejohn - External Audit - £120.00
- Fenton in Focus – Newsletter - £15.00
- HMRC – Tax - £165.90
- J Sherlock – Salary - £165.99
- S Fisher – Salary - £56.48

Income

- Groundwork – Neighbourhood Plan - £5,000.00
- NatWest – Refund - £395.17
- Cricket Club – Rent - £3.00

Resolved that the above payments and income be noted

47. Representatives Reports

Cllr Jo Mason reported concerns about the continued use of the village by car transporters. The

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Council appears not to have been consulted on a revised car storage application. The Clerk will check and advise Councillors.

Cllr Slade – bus times have changed, but publicity material on stops has not been changed.

There have been enquiries about the provision of shelter at Sandwath Play area. The Clerk will investigate and advise.

Cllr Andrew Mason – has had a phone call from a new resident relating to current proposals. He was very positive about moving to the village.

Following the recent campaign there has been no dog mess in Sandwath Lane recently.

Cllr Chester – had received a letter from Sherburn Group Practice about them stopping the local Church Fenton Clinic. It was felt that this was useful to non-mobile local residents, and that a response be sent requesting its retention in some form.

The White Horse has closed. It is understood that it will be refurbished and re-open under new management.

48. Agenda Items for Next Meeting

Neighbourhood Plan, Railway issues

49. Date and time of next meeting – Thursday 20th October 2016 at the Village Hall, Main Street, Church Fenton

Meeting closed at 9:30pm

Jeremy Sherlock; Clerk; clerk@church-fenton.net; 07981 371937