

## Church Fenton Parish Council

### Minutes of Church Fenton Parish Council held on Thursday 24<sup>th</sup> November 2016 at the Cricket Club, Busk Lane Church Fenton

Present: Cllr Sarah Chester (Chair), Cllr Craig Blakey, Cllr Jo Mason, Cllr Andrew Mason, Cllr Nick Mossman, Cllr Rebecca Slade, Cllr Stephen Newbould

Jeremy Sherlock (Clerk);

SDC Cllr K Ellis, NYCC Cllr A Lee

12 members of the public

#### 62. Apologies, Declarations, and Dispensations

Cllr Blakey declared an interest in item 67b.

#### 63. Public Session

The cricket Club reported that they had had a busy and successful year. They thanked North Yorkshire CC for a recent grant, and the Parish Council for advising of its availability.

A query was raised regarding the availability of sandbags should there be flooding. The Clrk agreed to enquire with Selby DC.

#### 64. Reports

Cllr Ellis advised that the withdrawal of the Garden Town proposal followed a vote by the lead group at Selby DC.

He advised that Selby DC are still short of a 5 year land supply which means that there is the potential for further speculative planning applications.

Cllr Lee advised that he also supported the withdrawal of the Garden Town proposal.

He also advised that he will chase the installation of the 40mph signs on Common Lane.

#### 65. Minutes of the Last Meeting 15<sup>th</sup> September 2016

**Resolved that the minutes represented a true record of the meeting.**

#### 66. Matters Arising

None

#### 67. For Discussion

a. **Proposed Garden Town** – following a series of Freedom of Information requests information about the proposed Garden Town has been released. In particular Selby DC eventually issued a full copy of the report. Following the release of this information Selby DC announced that the proposal had been withdrawn. This has been subsequently confirmed by the Homes and Communities Agency (who were considering bids).

The Council wished to formally note the work that had been put in to pursue this matter, particularly noting the contributions of Cllr Jo Mason and Cllr Blakey.

Questions remain to Selby DC about the way in which the proposal was developed including:

- Why there was no community involvement when the proposal was developed despite bid guidance requiring community support.
- Why was the proposal submitted without it being formally considered by the Council? What legal authority was there for the proposal to be submitted?
- What budget was used for the preparation of the bid, and what was the legal authority for its use? What was the full cost of the submission?

## Church Fenton Parish Council

- Why were organisations such as Makin Enterprises and Screen Yorkshire consulted, but not the local community or elected representatives?

It was agreed that a letter be sent to Selby DC requesting answers to these questions.

- b. **HS2** – the government announcement on the preferred routes for HS2 Phase 2 was made on 15<sup>th</sup> November. Changes to the proposal near to Church Fenton have been minimal with the viaduct slightly longer and 1m higher.

The MP Nigel Adams is unhappy that proposals for changes near Church Fenton have not been taken on board. He has requested a meeting with HS2 Engineers and the Minister to discuss further.

HS2 have advised of their intention to hold an information event in January.

Cllr A Mason has been liaising with other Authorities in the Leeds City Region to assess their views and the potential to lobby for changes, particularly in the light of HS3.

The question was raised regarding the future of the Bowls Club should the proposal proceed.

Cllr Blakey did not participate in the debate on this item.

- c. **Neighbourhood Plan** – a Community Engagement event has been arranged for Saturday 3<sup>rd</sup> December from 2pm to 4pm. Leaflets had been prepared to promote the event which will be circulated to the majority of households, posted at a number of locations in the village, and on the village website. There will be 2 presentations at c 2:15 and c 3:15, with opportunities for informal discussion.

The formal designation of the Neighbourhood Plan area is progressing with Selby DC having received no objections. A formal letter is anticipated shortly.

Cllr A Mason held a recent meeting with Dave Caulfield and Tom Ridley from Selby DC to discuss the Plan. Tom will be taking a lead from SDC and Dave is keen to be supportive. They were notified of the engagement meeting.

The following was also discussed:

- Site next to the Church – Dave Calufield agreed to investigate the current position and advise further.
  - Housing numbers in PLANSelby – the final way in which these will be allocated has not yet been finalised, but Church Fenton would already appear to have exceeded its likely quota.
  - 5 year housing supply – the formal report from the inspector regarding the site where this was challenged is anticipated in early December. Dave Calufield promised to keep the Council informed of the situation
  - Designated Service Village - this will not be reviewed under the current core strategy moving forward but could be re-considered under the next generation of planning given that Ulleskelf was losing its station due to HS2 and that 2 of the 4 pathways would be taken by HS2 and that the service had become weaker over the past 20 years.
- d. **Meeting with Network Rail** – a meeting was held with Network Rail on 7<sup>th</sup> November to discuss the electrification proposals. They appear to have gone back to square 1 and are considering alternative ways in which journey time savings could be made in the Church Fenton area. At the moment they have no proposals to share.

## Church Fenton Parish Council

- e. **2017-18 Precept** – information had been received from Selby DC regarding the 2017-18 precept. The grant contribution is being reduced from £488.35 to £419.59. There will be a further reduction in 2018-19, with no grant available in subsequent years. The loss of grant in 2017-18 is offset by an increase in the tax base. The precept will be formally considered at the January meeting.
- f. **Grant application** – a grant application had been received for a contribution of £150 towards the Church Fenton Senior Citizens Christmas Party. Cllr Lee recommended that a request be made through himself for a contribution.

**Resolved that a grant of £150 towards the Church Fenton Senior Citizens Christmas Party be approved**

- g. **Section 106** – Selby DC advised that a grant of £7665 is available for play facilities in Church Fenton. The Clerk raised the option of using this funding to replace the wooden “fort” at Main Street Play Area as up to repairs of up to £2.4K were required. It was felt that the fort appeared popular so was agreed that a consultation be undertaken about options for repairs prior to a final decision being taken. An alternative location for new equipment at the Cricket Club was suggested. The Clerk will contact the Cricket Club to gauge interest.
- h. **Appointment of Internal Auditor** – the Clerk proposed a change to the Internal Auditor as he will be inconveniently located due to a change to the Clerk’s personal circumstances. He proposed the appointment of Avis Thomas who performs this role for Sherburn-in-Elmet PC, and I very experienced in the Local Council Sector being a former Clerk at Tadcaster TC and Ulleskelf PC.

**Resolved that Avis Thomas be appointed as Internal Auditor for 2016-17**

68. For Information

An invitation had been received for the NYCC Area Committee.

69. Planning

Applications for Consideration

2015/1220/FUL – Proposed erection of a detached dwelling on land adjacent to 1 Fern Cottages, Nanny Lane, Church Fenton (amended plans and additional information)

The re-consultation mainly relates to drainage. The Council has previously objected to the principle of the proposal, and no further comment was felt necessary

2016/1291/REMM – Reserved matters approval for the layout, scale, appearance, landscaping and access in connection with the erection of 65 dwellings and associated infrastructure pursuant to outline planning permission 2013/0811/OUT at Leeds East Airport, Busk Lane, Church Fenton

The outline approval has established the principle of this development, but a number of questions and reservations were raised. Councillors agreed to look at the details of the proposal and submit comments to the Clerk.

**Resolved that the Clerk submit comments on the application in consultation with Councillors**

70. Finance

a. Clerk’s Finance Report

An up to date receipts and payments analysis has been undertaken which shows a balance of £44,861.68. Excluding the Sandwath Endowment there is a general balance of £16,741.36. The Clerk advised that he had received a letter from HRC advising that the VAT element of the sale of the laptop can be waived as this was the Council’s only taxable supply.

## Church Fenton Parish Council

The Clerk had undertaken a budget review of the general funds. Due to the receipt of additional income there are some uncommitted funds. The Clerk recommended that any surplus should be set aside for further works on the streetlights.

<b>BUDGET 2016-17</b>	<b>Budget 2016-17</b>	<b>Actual to date</b>	<b>Revised budget</b>
<b>General Funds</b>			
Carry forward	£11,081	£12,505	£12,505
Precept	£19,100	£19,100	£19,100
Selby DC Grant	£488	£488	£488
Recovered VAT	£3,000	£4,104	£4,104
Interest	£550	£0	£450
Other		£548	£548
	<b>£34,219</b>	<b>£36,745</b>	<b>£37,195</b>
<b>Budget Head</b>			
Revenue reserve	£4,900	£4,900	£4,900
Salaries	£5,100	£3,450	£5,108
Administration	£1,800	£618	£1,200
Audit	£400	£235	£235
Insurance	£1,000	£882	£882
Repairs and Maintenance	£7,200	£5,108	£8,500
Projects	£12,385	£13,105	£14,936
Electricity	£1,434	£1,434	£1,434
	<b>£34,219</b>	<b>£29,732</b>	<b>£37,195</b>

### **Resolved that the revised budget be approved**

#### b. Payments

Plan Ahead Communities Ltd – Consultancy - £112.50

HMRC - Tax - £163.20

Sherburn-in Elmet PC - Grass Cutting - £388.47

Sherburn-in Elmet PC - Grass Cutting (Sandwath) - £21.56

J Sherlock – Salary - £165.99

S Fisher – Salary - £51.48

#### c. Income

North Yorks CC - Grass cutting - £150.22

### **Resolved that the above payments and income be noted**

#### 71. Representatives Reports

Cllr Blakey advised that the hedge next to the football field is overgrown on the roadside. The football club will be advised.

He had been approached by a landowner regarding the demolition of a concrete pillbox. The landowner thought this had been leased to the Parish Council, but the Clerk advised that there is no record of this.

Cllr Jo Mason advised that preparations are in place for the carols round the Xmas Tree. She will be acquiring new lights.

## Church Fenton Parish Council

Cllr Newbould advised that some of the light son the Station platform are not working. The Clerk will raise this with Northern Rail.

Cllr Chester reported an overgrown hedge along Nanny Lane. She has also been approached with regard to parking outside the new development at the Busk Lane junction. It was commented that there are no parking restrictions in this location.

There are issues with BT lines in the village that re being pursued with BT

72. Agenda Items for Next Meeting

Precept, Garden Town issues, HS2, Neighbourhood Plan, Play Area repairs, S106

73. Date and time of next meeting – Thursday 19<sup>th</sup> January 2016 at 7:30pm at the Village Hall, Main Street, Church Fenton

Meeting closed at 9:35pm

Jeremy Sherlock; Clerk; [clerk@church-fenton.net](mailto:clerk@church-fenton.net); 07981 371937