

Church Fenton Parish Council

Minutes of Church Fenton Parish Council held on Thursday 19th January 2017 at the Village Hall, Main Street, Church Fenton

Present: Cllr Sarah Chester (Chair), Cllr Craig Blakey, Cllr Jo Mason, Cllr Andrew Mason, Cllr Nick Mossman, Cllr Rebecca Hunt, Cllr Stephen Newbould

Jeremy Sherlock (Clerk);

SDC Cllr R Musgrave, NYCC Cllr A Lee

13 members of the public

74. Apologies, Declarations, and Dispensations

None.

75. Public Session

Chris Horbury from the Cricket Club advised that the Club were seeking to install non turf nets to reduce pressure on existing facilities. These will cost c £35K. They are working with groundwork to seek grant funding. Planning permission is required. A letter of support was requested, which the Clerk was asked to send. The Clerk advised that if the Parish Council submit the Planning Application the fee would be discounted by 50%.

It was reported that a number of light along Main Street are out. This has been reported to North Yorks CC.

There has been some damage to the school fence next to the Laurels development. It is understood that the school have been offered compensation. Other concerns were raised about the building work on this site. Cllr Andrew Mason agreed to inspect and talk to the contractor.

76. Reports

Cllr Lee advised that he was continuing to press for the implementation of the 40 mph speed limit signs and understood that they would be erected within a month.

77. Minutes of the Last Meeting 24th November 2016

Resolved that the minutes represented a true record of the meeting.

78. Matters Arising

The Clerk has received a response from Selby DC regarding the query about sandbags. Selby DC hold a small stock which they will distribute if an area is threatened by flooding.

79. For Discussion

- a. **Proposed housing at Busk Lane, Church Fenton** - Sarah Carr, Planning Manager at Bellway Homes attended the meeting. She advised that Bellway had amended the approved proposal which she felt created a better layout. There was no change in housing numbers. Bellway are hoping for a decision next month, and will start on site this year.
- b. **2017-18 Budget and Precept** – the Clerk circulated a budget and precept proposal for 2017-18. The Selby DC grant has reduced to £419.59, a reduction of £68.76 from last year. Selby DC have advised that a further reduction is anticipated next year, after which it is likely to be withdrawn. This grant represents around 2% of precept income. Due to changes in tax base it is possible to maintain the same Band D precept, but increase income by £870. The Clerk recommended the following budget.

Church Fenton Parish Council

BUDGET 2017-18	Expenditure 2015-16	Original Budget 2016-17	Forecast Outturn 2016-17	Budget 2017-18
General Funds				
Carry forward	£9,914	£5,900	£12,505	£7,400
Precept	£18,703	£19,100	£19,100	£19,970
Selby DC Grant	£591	£488	£488	£420
Recovered VAT	£2,195	£3,000	£4,104	£2,000
Interest	£643	£550	£400	£300
Other	£2,685		£548	
	£34,731	£29,038	£37,145	£30,090
Budget Head				
Revenue reserve	£12,546	£4,900	£4,900	£5,000
Salaries	£4,132	£5,100	£5,108	£5,190
Administration	£2,595	£1,800	£1,200	£1,600
Audit	£355	£400	£235	£300
Insurance	£909	£1,000	£882	£1,000
Repairs and Maintenance	£7,597	£7,200	£8,500	£7,860
Projects	£6,597	£7,038	£13,500	£7,540
Electricity	£0	£1,600	£1,434	£1,600
	£34,731	£29,038	£35,759	£30,090
Neighbourhood Plan				
Grant			£5,000	
Expenditure			£5,000	
Balance			£0	
Sandwath endowment				
Funds				
Carry Forward	£29,979	£28,600	£28,812	£27,978
	£29,979	£28,600	£28,812	£27,978
Budget				
Insurance	£374	£380	£390	£400
Grass cutting	£593	£650	£239	£250
Inspection and maintenance	£200	£800	£205	£500
	£1,167	£1,830	£834	£1,150
Sandwath Balance	£28,812	£26,770	£27,978	£26,828

Resolved that the budget proposals for 2017-18 be approved with a precept requirement of £19,970 (plus Selby DC grant)

Church Fenton Parish Council

- c. **Garden Town Proposal** – the Clerk had responses to his letters to Cllr Mark Crane at Selby DC and Screen Yorkshire. The response from Cllr Crane was disappointing, failing to answer the questions identified at the last meeting. The response from Screen Yorkshire was constructive and was welcomed. Notwithstanding the disappointing response from Cllr Crane it was recognised that the submitted proposal has been permanently withdrawn and that it is more constructive for the future to try to work with Selby DC, and the Clerk was asked to respond to Cllr Crane requesting a meeting. In addition it was agreed that the Clerk would write a letter to Leeds East Airport.
- d. **HS2** – a consultation event has been arranged on Wednesday 25th January at Scarthingwell. A meeting had been offered for the Parish Council during the event. It was agreed to arrange this for 6pm. This would be an opportunity to discuss route issues with HS2 Engineers as well as highlight other issues of concern to the village.

It was also reported that the HS2 proposal will be identified on future searches in Selby.

- e. **Neighbourhood Plan** – the initial consultation event took place on 3rd December. A number of residents expressed an interest in becoming involved in the development of the Plan. The next meeting has been arranged for Thursday 9th February (7:00pm, Village Hall) to follow up this interest. The Clerk will also invite Tom Ridley from Selby DC.
- f. **Tadcaster Community Library** – correspondence had been received with regard to the establishment of a Community Library in Tadcaster. The Council has formally confirmed its support for a similar proposal in Sherburn and it was agreed to also support this proposal.
- g. **Village Lengthsman** – The current Lengthsman, Stephen Fisher, was appointed in 2015, initially on a 12 month contract starting 1st September 2016. This should have been reviewed by August 2016. The initial 12 month appointment was agreed to allow further consideration on whether the post was necessary and affordable. The appointment was for 4-5 hours per week with the pay rate being the Living Wage Foundation recommendation applicable at the time. This was initially £7.85 per hour. The Council agreed an increase to £8.25 per hour for 2016-17 on 18th February 2016. The total cost of this post in 2016-17 is £1,930.56. This was less hours and less cost than the previous postholder.

If the continuation of the post is agreed a review of salary is required. The Living Wage Foundation has recommended an increase to £8.45 per hour. This would increase the annual cost to £1,982.73 (an increase of £52.17 pa).

Resolved that the Village Lengthsman be issued with a permanent contract, and the salary be increased to £8.45 per hour from 1st April 2017

- h. **Section 106 Contributions** – Selby DC have advised of S106 contributions relating to Biggin Lane Garage (£7,665) and The Laurels (£23,817.60). As requested at the last meeting, the Clerk had contacted the Cricket Club about any interest in some play facilities on their site, but they are reluctant due to site management issues. The Clerk was asked to enquire whether any of the money could be used to support new facilities at the Sports Clubs, and to explore the costs of fitness type equipment.
- i. **Main Street Play Area “fort”** – there had been a limited response to the consultation. However it would appear that the facility is popular, but that the steps (which have rotted) are not essential. It was agreed that the cheapest option would be implemented through the existing maintenance budget.
- j. **Meeting schedule** – the Clerk circulated a meeting schedule for 2017-18.

Church Fenton Parish Council

Resolved that the 2017-18 meeting schedule be approved

80. For Information

A letter has been received from Superfast North Yorkshire advising that most properties in Church Fenton will be upgraded to superfast broadband by the end of 2017.

There is a current government consultation about the extension of the ombudsman service to Town and Parish Councils.

A new Community Interest organisation "Yorkshire Energy Doctor" has been established. They offer advice regarding energy bills.

81. Planning

Applications for Consideration

2016/1382/FUL – Section 73 application to vary condition 24 (approved plans) of approval 2015/0318/FUL erection of 39 dwellings, construction of access roads and associated recreation open space at Leeds East Airport, Busk Lane, Church Fenton

Resolved that the proposal be supported

2016/1368/FUL – Erection of 6 dwellings at Old Forge Cottage, Main Street, Church Fenton

2016/1384/FUL – Proposed erection of 1 dwelling at Old Forge Cottage, Main Street, Church Fenton

Resolved that objections be raised to the 2 applications on the following grounds:

- 1. The proposal would result in the loss of the strategic countryside gap identified in the Selby District Local Plan**
- 2. The proposal is for backfill development which is contrary to the character of the village**
- 3. The access would create a traffic hazard as it is close to the Nanny Lane junction where there are existing traffic hazards**
- 4. The development is close to the Cricket Club and is likely to create conflict with a popular village amenity**

2016/1431/HPA – Proposed first floor extension, single storey side and rear extensions and sewage treatment plant at The Bungalow, Brackenhill Lane, Church Fenton

2016/1484/HPA – Proposed erection of single storey rear extension at 55 Sandwath Drive, Church Fenton

2016/1510/HPA – Proposed erection of single storey extension and alterations at Lodge Farm Cottage, Oxmoor Lane, Church Fenton

Resolved that no objections be raised to the 3 applications

Applications approved

2016/1155/HPA – Proposed single storey extension and internal alterations at Partridge Hill, Oxmoor Lane, Church Fenton

2016/1323/HPA – Proposed new entrance gates at Orchard House, Hall Lane, Church Fenton

2016/1220/HPA – Proposed erection of a detached dwelling on land adjacent to 1 Fern Cottages, Nanny Lane, Church Fenton

Applications refused

Church Fenton Parish Council

2016/1022/HPA – Proposed loft conversion and second floor extension at 1 Fern Cottages, Nanny Lane, Church Fenton

82. Finance

a. Clerk's Finance Report

There is a balance of £42,810.01 which is made up of £14,742.66 in general funds and £28,067.35 in the Sandwath endowment.

A cheque issued in August to Sherburn-in-Elmet PC has not been received, so has been re-issued.

Resolved that this report be noted

b. Payments

B A Clayton - Xmas Tree - £130.00

CF Senior Citizens Party – Grant - £150.00

S Fisher – Expenses - £41.88

Plan Ahead Communities Ltd – Consultancy - £136.90

HMRC – Tax - £162.80

HAGS-SMP - Playground Inspection - £84.00

Church Fenton Village Hall - Room Hire - £36.00

J Sherlock – Salary - £165.99

S Fisher – Salary - £52.34

Sherburn-in Elmet PC - Grass Cutting - £410.03

Plan Ahead Communities Ltd – Consultancy - £280.00

HMRC – Tax - £162.80

J Sherlock – Salary - £165.99

S Fisher – Salary - £96.48

Resolved that the above payments be noted

83. Representatives Reports

Cllr Chester advised that vehicles are parking near the Nanny Lane junction as the parking for the development is not lit. It was agreed that the Clerk would raise this with the developer.

She will paint new dog fouling signs in the near future.

New signs near the Station have been reported to Planning enforcement as the agents have not removed them.

Cllr Jo Mason reported that the carols round the tree went well, with funds collected for next year

Cllr Blakey advised he had been contacted by the Clerk at Little Fenton about merging with Church Fenton PC. It was agreed that she should formally write before any further action is taken.

Cllr Mossman reported that the path off Nanny Lane is very wet. Cllr Blakey will raise this with the landowner.

Cllr Hunt advised that parking on Bridge Close had increased and is causing an obstruction. The Clerk will contact the police.

Cllr Newbould advised that the fence at the top of Sandwath Lane had been repaired but some of the work was poor quality. The Clerk will raise this with Network Rail.

Church Fenton Parish Council

84. Next Meeting

Meeting with Selby DC, HS2, Neighbourhood Plan, vS106 funds

85. Date and time of next meeting – Thursday 16th February 2017 at 7:30pm at the Village Hall, Main Street, Church Fenton

Meeting closed at 9:55pm

Jeremy Sherlock; Clerk; clerk@church-fenton.net; 07981 371937