

## Church Fenton Parish Council

### Minutes of Church Fenton Parish Council held on Thursday 20<sup>th</sup> April 2017 at the Village Hall, Main Street, Church Fenton

Present: Cllr Sarah Chester (Chair), Cllr Craig Blakey, Cllr Jo Mason, Cllr Andrew Mason, Cllr Rebecca Hunt, Cllr Stephen Newbould

Jeremy Sherlock (Clerk);

SDC Cllrs Keith Ellis & Richard Musgrave; NYCC Cllr Andrew Lee

7 members of the public

110. Apologies, Declarations, and Dispensations

None

111. Public Session

A flyer has been circulated regarding a "Giant Car Boot Sale" to be held on land next to the former Officers' Mess. Cllr Musgrave advised that he would discuss with planning and advise further.

112. Reports

Cllr Musgrave advised that he had spoken to the Head of Planning at Selby DC over the DPP informal consultation, raising concern regarding the divergence from the indicative scheme in the approved application.

113. Minutes of the Last Meeting 16<sup>th</sup> February 2017

**Resolved that the minutes represented a true record of the meeting.**

114. Matters Arising

The Clerk advised that BT were retaining the 2 village phone boxes as they had received an objection from Selby DC. He has asked Selby DC to advise the reason for the objection.

There has been further correspondence with Selby DC regarding Little Fenton. This issue will only progress if residents from Little Fenton submit a request to Selby DC.

115. For Discussion

a. **Church Fenton Station** – this item was deferred until the next meeting as Richard Isaac from Northern Rail was unable to attend.

b. **Tadcaster Library** – Sara Gott from Tadcaster Community Library attended the meeting. A "Friends of" group had been established 6 years ago. In 2015 they submitted an Expression of Interest to run the Library to prevent its closure. This has been accepted and they have now set up as a Charity "Tadcaster Community Library". They will have a paid part-time role, but will largely rely on volunteers. They feel that running costs can be met, but are requesting contributions to support set up costs.

The Council have previously agreed to support a similar venture in Sherburn, and it was felt that local residents would benefit from both libraries.

**Agreed that a contribution of £100 be made to Tadcaster Community Library**

c. **Council Vacancy** – the Clerk advised that there had not been a call for an election so the Council is free to co-opt. The vacancy has been advertised on the website and noticeboard. The process used for previous vacancies is being followed. There is a closing date of 5<sup>th</sup> May which will allow Expressions of Interest to be considered prior to the next Council meeting.

d. **DPP consultation on land next to the Parish Church** – Planning Consultants DPP have been undertaking an informal consultation regarding development on the land next to the Parish Church, prior to the submission of a further planning application. This proposes twice the number of houses than the approved outline. Cllr Andrew Mason advised that he would contact Historic

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England as the proposals circulated by the consultants seemed contrary to the comments made by Historic England. It was felt that Selby DC Planning Committee should be encouraged to visit the site when the application is considered as photos/plans presented with the outline application did not adequately present the issues with this site.

The circulated proposal would have a much more detrimental impact than the plan submitted with the outline application and it was agreed that the Council should advise DPP of their objection.h

**Agreed that the Clerk submit objections to the proposal focused on the impact on the character of the area and the setting of the Church with more detailed comments being considered once a formal application is submitted.**

- e. **Neighbourhood Plan** – the latest Working Group meeting was held on 6<sup>th</sup> April. An outline of the Plan has been circulated and a number of volunteers have now commenced work on the priority topics identified to date. A newsletter with a response sheet will be prepared and circulated. It will also be publicised in the next edition of Fenton in Focus. A dedicated e-mail address has been set up: [planchurchfenton@gmail.com](mailto:planchurchfenton@gmail.com). The next meeting is on Wednesday 3<sup>rd</sup> May at 7:00pm t the Village Hall.
- f. **Assets of Community Value** – the Clerk had circulated draft forms for the Post Office/ Shop and pub. If designated the Council would have a 6 week period to consider developing a bid, followed by a 6 month period to source funds and prepare a business plan. Concerns were expressed that designation may prevent the private owners of the Post Office/ Shop achieving a sale.

**Agreed that Asset of Community Forms be submitted for the Post Office/ Shop and 2 pubs.**

- g. **S106 Priorities** – there is £31,428.60 S106 available. The Clerk reported on 4 options:

Project	Approx cost	Description	Progress
Fitness equipment, Main Street	£20,000	Installation of large fitness collection plus grass mat	Quotation received from play firm. Considered by Parish Council when S106 for the Laurels was negotiated.
Cricket nets, Cricket Club	£33,000	All weather cricket nets	Discussion held with Groundwork re grants and other issues. Site partly falls outside Parish Council ownership, and impacts on footpath, so location being reviewed by Cricket Club. Work commenced on planning application. Ability to reclaim VAT being queried.
Maintenance equipment, Bowls Club	£2,700	Scarifier/ groomer	Selby DC have advised that S106 cannot be used for maintenance equipment
All weather games area	£60,000	Multi used games area	Would need to be sited on informal pitch at Main Street. Additional grant funding would be needed.

It was agreed to progress the All Weather Games area option, and explore grant aid.

**Agreed that the Clerk prepare a more detailed proposal for an All Weather Games Area (including funding options) and report back to Council**

- h. **Street Lighting Improvements 2017** - all the lights owned by the Council have recently been re-inspected by an NYCC engineer. There are now 34 columns remaining in Council ownership after the adoption of the lights along Church Street. Of these 11 have been identified where further work is needed. Unfortunately it is not possible to develop adoptable schemes for these lights at

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a realistic price due to their location. An allocation of £6,000 was included in the 2017-18 budget for street light replacement. If the work to the lights in Busk Lane and Nanny Lane were carried out this year the cost would be £5,730+VAT. This would also deal with all the priority 1 lights. Please note that one column has been identified for removal as it is opposite a NYCC light column.

Normally there is a requirement under financial regulations there would be a requirement that these works are subject to competitive quotations. However independent contractors have advised that they cannot compete with the County Council due to volume of columns that they are dealing with which gives them substantial purchasing power. I would therefore recommend that North Yorkshire CC are appointed for these works.

If the above works are undertaken this year this would leave 5 further columns at a cost of £4,220+VAT. However the columns in Common Lane and Sandwath Lane are in sparsely populated areas and I would recommend consulting residents before a final decision is taken on these lights.

### Agreed that:

1. **The works in Busk Lane and Nanny Lane identified in the attached schedule are undertaken in 2017-18 at a cost of £5,730+Vat, with North Yorkshire County Council appointed to carry out the works.**
  2. **Residents be consulted on the need for replacements in Common Lane and Sandwath Lane**
  3. **An appropriate allocation be included in the 2018-19 budget to complete the street lighting replacements.**
- i. **Request for bus shelters in Busk Lane** – the Clerk advised that he had received a request for a bus shelter in Busk Lane, and had contacted North Yorks CC. They have advised that they will not fund new shelters. In addition, it will be difficult to site a shelter in this location. They have also provided an indicative budget of £7,200.
- The Clerk was asked to contact Barkston Ash who have recently installed a shelter to see if there is a more economical solution.
- j. **Mini Roundabout** – concerns were expressed about the safety of the mini roundabout. The Clerk was asked to contact North Yorks CC to explore alternatives.
- k. **Meeting with Selby DC** – Cllrs Chester and Newbould had met with Cllr Crane (Leader, Selby DC) and Cllr Musgrave principally to discuss the Garden Town bidding process. A note of the meeting was circulated. The Leeds East Airport site had been chosen as work had previously been done by a consultant on this site, and it was the only site that could realistically be submitted within the timescale. Cllr Crane accepted the criticisms of the process that had been followed. He advised that the Officers involved had now left the Council. He advised that a new settlement is being considered, and the Council are looking further at the site that they acquired in Burn, and are currently discussing this with Burn Parish Council.

### 116. For Information

North Yorkshire CC are seeking Parish Council co-optees for their Selby Area Committee.

### 117. Planning

None

### 118. Finance

#### a. Clerk's Finance Report

There is a balance of £32,499.01 which is made up of £4,520.57 in general funds and £27,978.44

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in the Sandwath endowment. The general fund carry forward from 2016-17 is £8,579.73 which exceeds the budget forecast sum which was £7,400. This difference is substantially made up of the cost of repairs at Main Street Play area which are included in this year's figures.

### Agreed that this report be noted

#### b. Payments

Fenton in Focus	Newsletter	£30.00
YLCA	Subscription	£401.00
Sherburn Community Trust	Grant	£175.00
North Yorkshire CC	Electricity	£1,442.52
Hags-Smp	Playground repairs	£1,547.83
Sherburn-in-Elmet PC	Grass cutting	£410.03
HMRC	Tax	£115.80
Information Commissioner	Registration	£35.00
SADRUG	Subscription	£10.00
Jeremy Sherlock	Salary	£217.46
Stephen Fisher	Salary	£99.23

### Resolved that the above payments be noted

#### 119. Representatives Reports

Cllr Hunt – work has been undertaken on a business plan for the community shop. There has been a leaflet drop and an online survey has been set up to gauge local support. There is an immediate issue to identify a new postmaster who is satisfactory for the Post Office to provide continuity. There are a number of offers from volunteers to work in the shop and carry out renovations.

Cllr Newbould – queried whether further sites/ buildings could be added to the Assets of Community Value register. It was agreed that this could be considered in future meetings.

#### 120. Next Meeting

Community Shop, Annual Return, Northern Rail, Neighbourhood Plan, Assets of Community Value, HS2

#### 121. Date and time of next meeting – Thursday 18<sup>th</sup> May 2017 at 7:30pm at the Village Hall, Main Street, Church Fenton (Parish Meeting and Annual Meeting)

Meeting closed at 9:40pm

**Jeremy Sherlock; Clerk; [clerk@church-fenton.net](mailto:clerk@church-fenton.net); 07981 371937**