

Church Fenton Parish Council

Minutes of meeting – Highways Committee

Minutes of the Ordinary Meeting – Highways Committee of Church Fenton Parish Council held on Wednesday 25 November 2020 as a Virtual remote meeting (due to Covid19 govt lockdown).

In attendance:

Councillors: Cllr Seguss, Cllr Mason & Cllr Higham (arrived 7.51pm)

Non-Council members: Jenny West, Jonathan Craig, Andy Hale, Cathie Gall.

MOP: No members of the public

Clerk: Georgina Ashton, Clerk to the Council

Meeting started at 7.39pm

1. To note Apologies and Approve Reasons for Absence
Matthew Gibson. Cllr Higham having technical difficulties. Cllr Seguss to take over chairing the meeting.
 2. To note any Declarations of Interest and to approve any Dispensation requests
none
 3. Public Participation Period (no longer than 30 minutes)
Members of the public are politely reminded to speak for no more than 5 minutes.
None raised
 4. To internally approve the minutes of the Committee Meeting held on Thursday 19th November 2020
Cllr Mason proposed the minutes of the meeting and Cathie Gall seconded the minutes of the previous meeting.
 5. To review the Options Paper and Recommendations to Council – Clerks report
Clerk presented the Options Paper to the committee. *Cllr Higham joined the meeting at 7.51pm.*
Since the last meeting of the committee, the Clerk has made enquiries regarding the “Community Speed Watch” programme run by NYCC Police. This involves a group of volunteers from the local community enrolling on training to use a radar speed gun. Equipment and training is provided free of charge to the parish and includes radar guns, hi vis jackets, methods to record data and whom to forward to if patterns emerge. However, the parish is currently ineligible for this scheme as there is only one completed “live” 95 Alive campaign form lodged with NYCC Speed Protocols dept. As this is the recent traffic survey from Busk Lane; this data demonstrated that the road was eligible for Police Enforcement due to the data collected being so high above the current speed limit of 30mph. Because of this, the area is deemed unsafe for civilians to carry out the programme. NYCC are currently awaiting a suitable venue for the Enforcement to take place.
The “knock on” effect of being ineligible for this programme means that VAS (Vehicle Activated Signage) and radar guns cannot be part of the AJ1 Road Fund application. These traffic calming measures can only be purchased under the grant awarding body if the parish is already signed up to the Community Speedwatch programme.
- Much interest from committee members on the gated entrances. Agreed that marker posts would be useful in conjunction and to supplement other traffic calming measures.
- Priorities from the group include:
- i) Church Street – marker posts and gated entrance
 - ii) Busk Lane – gated entrance and marker posts (gated entrance isn't a long term solution – see below)
 - iii) Common Lane – 10x marker posts on entry to the 30mph zone (5 on each side)
 - iv) Discussion at full council regarding the possibility of a Tree line on Common Lane – eg Cherry Trees (longer term discussion)
 - v) Leaflets –series of leaflets and mail drop to the community over a period of 12 months
 - vi) Increased amount of 20 is plenty campaign signage and relaunch of the 20 is plenty campaign

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- vii) Increased repeater / rural riders / 30mph signage throughout the village
- viii) Consider completion of 95 Alive campaign forms around other areas of the village to instigate some speed traffic survey data. Examples include:
 - a. Main Street near the school
 - b. Bend at Hilahgarth / play park entrance
 - c. Common Lane entrance to the village / railway bridge (entrance of Rose Lane)
- ix) Investigate the feasibility of a road chicane on Busk Lane and associated costs, medium term solution by using CIL spend.
- x) Contact Commissioning Manager at NYCC to check the match funding requirements and if £8,600 has to be spent under the allocated requirements of the grant application.
- xi) Recommendation to Council – to write to County Cllr Lee to explain that the parish is not eligible for the Community Speed Watch.
- xii) Recommendation to Council – to pursue reduction of speed limit on Busk Lane from 40 to 30pmh.

6. Finance

AJ1 Road Safety Fund	£4,295.76
CIL Money available	£5,407.50
PC Projects Budget	£6,000.00

Proposed budget allocation

1	Common Lane	Marker Posts either side of road (10)	£300
2	Church Street	Gated entrance	£2,308.43
3	Church Street	Marker Posts (8)	£240
4	Busk Lane	Gated entrance	£2,308.43
5	Busk Lane	Marker Posts (8)	£240
6	Leaflets	Series of mailshots over 12 mth period	£1000
7	20 is plenty signs	5 around the village	£300
8	Rural rider signs	3 around the village	£150
9	30mph repeater signs	3 in the village	£210
		Total	£7,056.86

Clerk to consider alternative costs of Gated entrance to reduce overall figure. For example, 2m wide gates will not fit on both sides of the verge at Church Street or Busk Lane – possibly need to get a re-quote for narrower gates. Clerk to investigate on 26/11/2020 before full council meeting that evening.

Clerk was thanked by Council members for her research and support provided to the committee.

7. Items for next meeting

- Chicanes on Busk Lane
- Future strategy for the group
- Community Speed Watch action to join this group
- Action Plan going forward
- Education - Leaflet designs and strategy for this particular element of the focus

8. To confirm Date and time of next meeting

Thursday 21 January 2021 at 7.30pm.

Meeting closed at 9.09pm