

Church Fenton Parish Council

Minutes of the ORDINARY COUNCIL MEETING 13th July 2023

In attendance: Cllr Sam Charlston, Cllr Stewart Ferris, Cllr Ross Higham, Cllr Andrew Mason (Chair), Cllr Jo Mason, Cllr Michelle Seguss, Cllr Teresa Whyte and Robin Harris, Clerk to the Council.

In addition, 5 members of the public.

Meeting opened at 19:03

23/40	To note apologies and approve reasons for absence None										
23/41	To note any Declarations of Interest and to approve any dispensation requests <i>(It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest)</i> None. Cllr Charlston – 23/47-9 (Church Warden) Cllr Higham - 23/48-2 (His employer is providing taxi services for the Flying Legends)										
23/42	<u>Public Participation Period (no longer than 30 minutes)</u> A resident who lives close to the railway bridge asked about yellow lines over the railway bridge. The ones in place are the most that Highways would agree to. There is still serious concern about a major accident and that the yellow lines may even have increased the likelihood. There is no obvious solution but the Highways Working Group will continue to explore options. When Network Rail implement the Rose Lane Level Crossing project a new junction onto Common Lane will be created and this may be an opportunity to extend the 30mph speed limit.										
23/43	<u>Reports from other authorities</u> None The new MP will be invited to the next meeting - Clerk										
23/44	To approve Minutes of the Ordinary Meeting of Church Fenton Parish Council held on 15th June 2023. A small amendment to the wording of 23/31 – 4 to clarify that LEA had a continuation of use and that no planning approval was required. It was verbally stated at the time that any intensification or change of activities would trigger the need for a planning application. Resolution: Approved (unanimous)										
23/45	To approve Minutes of the Extraordinary Meeting of Church Fenton Parish Council held on 26th June 2023. Resolution: Approved (Abstentions from Cllr Ferris, Cllr Higham and Cllr Seguss who were not present)										
23/46	. <u>Planning</u> 1. Applications to be considered since the last meeting and acknowledged if date passed <table border="1"> <thead> <tr> <th>Date Received</th> <th>Consultee deadline</th> <th>Planning reference</th> <th>Address</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>26/6/2023</td> <td>20/07/2023</td> <td>ZG2023/0554/HPA</td> <td>4 Acme Terrace, Church Fenton, Tadcaster</td> <td>Erection of single storey front extension</td> </tr> </tbody> </table>	Date Received	Consultee deadline	Planning reference	Address	Details	26/6/2023	20/07/2023	ZG2023/0554/HPA	4 Acme Terrace, Church Fenton, Tadcaster	Erection of single storey front extension
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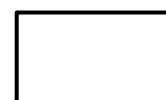
23/06/2023	20/07/2023	ZG2023/0573/S73	Land at Church Fenton Station, Station Road Church Fenton Tadcaster North Yorkshire	Section 73 application to vary conditions 03 (highways) and 05 (highways) of approval 2021/0818/S73 Section 73A application to vary conditions 03 (landscape plan), 04 (site enclosure) and 16 (approved plans) or approval 2015/0207/FUL Proposed erection of 3 No dwellings (variation to previously approved scheme for 2 No dwellings - Approval No 2013/0088/FUL) granted on 24.07.2015
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ZG2023/0554/HPA – A revised plan for a room on the front of the terraced house. The previous application was refused and an appeal was also refused. The Council will comment to object to the application on the grounds that it adversely impacts the historic centre of the village, streetscape, casts a significant shadow on neighbours and is contrary to the Neighbourhood Plan. It also potential sets a precedent. (6 For, opposed – Cllr Higham)

ZG2023/0573/S73 – No comment (unanimous)

2. Planning Decision Notices – approved and declined

2022/0305/REMM	Makin Enterprises Reserved matters application including appearance, layout, scale and landscaping of approval 2018/0673/OUTM Hybrid application for (1) Full planning permission for the erection of a building for creative, digital and media use and associated works, including parking, servicing and access; and permanent change of use of existing buildings to commercial TV and film studios and associated services and activities; and (2) Outline planning permission, with means of access to be considered, for the development of a creative, digital and media industries employment park and film studios (Including A1, A3, D1 and C1 use class buildings), open space, landscaping, car parking and ancillary works at Leeds East Airport, Busk Lane, Church Fenton	Permitted
2023/0233/COU	Mr Richard Oldfield Change of use from agricultural land to private gardens incidental to dwellings at 14, 16, 18, 20, 22 and 24 Lockton Court (retrospective), Church Fenton	Permitted
ZG2023/0485/MA N2	Makin Enterprises Non material amendment of 2018/0673/OUTM Hybrid application for (1) Full planning permission for the erection of a building for creative, digital and media use and associated works, including parking, servicing and access; and permanent change of use of existing buildings to commercial TV and film studios and associated services and activities; and (2) Outline planning permission, with means of access to be considered, for the development of a creative, digital and media industries employment park and film studios (including A1, A3, D1 and C1 use class buildings), open space, landscaping, car	Permitted



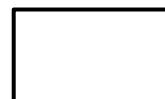
	<table border="1" data-bbox="253 199 1396 271"> <tr> <td data-bbox="253 199 467 271"></td> <td data-bbox="467 199 1238 271">parking and ancillary works at Leeds East Airport, Busk Lane, Church Fenton</td> <td data-bbox="1238 199 1396 271"></td> </tr> </table> <p>3. To consider any Planning Enforcement Issues Clerk to request an update from Planning on the dumping of rubble and HGVs passing through the village</p>		parking and ancillary works at Leeds East Airport, Busk Lane, Church Fenton	
	parking and ancillary works at Leeds East Airport, Busk Lane, Church Fenton			
23/47	<p><u>RFO Finance Report</u></p> <ol style="list-style-type: none"> 1. To consider and approve the Bank Reconciliation to 30th June 2023 Resolution: Approved (unanimous) This is the end of Q1 and was verified by the Chair as part of the internal controls. 2. Payments - To consider and approve invoices for payment from 1 July 2023 to 31 July 2023 Resolution: Approved (unanimous) 3. To note the budget monitor to end June 2023 The budget for publicity appears high but includes a provision for work on the website should that becomes necessary. 4. To consider the updated cash flow projections for the remainder of the year and resolve any actions required. Resolution: No action (Abstain - Cllr Seguss) 5. To consider and approve an invoice from GA for services March – May 2023 Resolution: To pay the invoice (unanimous) 6. To note the corrections required to the VAT account Accepted by HMRC and payment will be in October by adjusting Q2 return. 7. To note that the Q1 VAT return has been submitted 8. To note the report on potential expenditure under S137 The limit for 2023-24 is approximately £10k. Budgeted expenditure for this year that would fall within S137 are Christmas expenditure and the environment group. 9. To note the Clerk used delegated powers to purchase as replacement battery for the defibrillator unit on the Village Hall for £240. 10. To consider a grant application from the Church for AV equipment to be used to provide community wide events showing DVDs and videos for adults and children. Resolution: To grant the full amount (Abstain – Cllr Charlston with a dispensation) 			
23/48	<p><u>Environment</u></p> <ol style="list-style-type: none"> 1. To note an update on the Station Car Park access road. A resident reported the Network Rail are preparing to resurface the full length of the access road to the station car park. 2. To receive updates on the Flying Legends Air Show 15/16th July 2023 Sewage is being removed from near the railway bridge with road tankers and Yorkshire Water are aware of potential traffic constraints. 3. To consider a draft letter (together advice from the Clerk) requesting the Local Planning Authority review of the noise nuisance from current activities. There was discussion about whether the letter needed more verifiable residents' complaints and evidence to support the intensification. Resolution: The letter will NOT be sent (For sending: Cllr Ferris, A Mason, Cllr J Mason. Against sending: Cllr Charlston, Cllr Higham, Cllr Seguss and Cllr Whyte) 4. To receive an update from the Highways Working Group and to consider any immediate actions required. 			



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	<p>The group is coming together and now has 4 members (2 councillors). VAS need rotating. Cllr Higham has made contact with Sharon Fox (Highways). Current concerns include speeding around the bridge and HGVs.</p> <p>5. Update from the Environment Working Group with potential resolutions for any immediate actions required. Need to hold a meeting to drive progress. Aiming to introduce a revised mowing schedule for 2024 to encourage wild life.</p> <p>6. Presentation of revised logos for Council use with potential resolutions for any immediate actions required. Deferred to next meeting pending response from supplier</p> <p>7. To consider the position the Council will adopt towards the Public Enquiry into the Rose Lane Level Crossing Reduction Order. Resolution: Council will support Messrs Poulter's position to request that the road be relocated westwards. A statement will be drafted to this effect and if possible, Cllr Mason will attend the Inquiry</p> <p>8. To note the report from the transport consultant (key point summary available) Cllr A Mason will feedback comments to Kirkwells with a view to getting more useful information about cumulative impact on traffic volumes.</p> <p>9. To receive and note the report and valuations provided by the District Valuer for the Community Shop and The White Horse. Discussion around the complexity of valuations. The important conclusion is that both properties are comfortably valued above the loans outstanding. Insurance valuation to be raised with Zurich which may result in a reduction in our premium.</p> <p>10. To receive an update on graveyard project together with the land adjacent to Church Fenton Village Hall The planning consent for the development (including an emergency access road) was granted by the Planning Inspector so cannot be changed with by the LPA with a S73. Cllr A Mason will meet with the developers to find the best way forward.</p> <p>11. Public Rights of Way - <i>To note any updates on public footpaths within the Parish.</i> A resident was noted some overgrown footpaths and has offered to help with monitoring. Cllr Ferris will follow up. A definitive map of footpaths is needed as a starting point.</p>
23/49	<p>To receive Representatives Reports Cllr A Mason: Residents have requested Northfield Lane be signed NO THROUGH ROAD. The Highways Working Group will progress this. Cllr J Mason: None Cllr Higham: Footpath at side of Fenton Flyer is overgrown and reported to NYC Cllr Seguss: Gates at playground have been fitted Cllr Charlston: None Cllr Ferris: None</p>
23/50	<p>To note correspondence received (not specifically dealt with on this agenda) Kirk Fenton School requested help to find a location for Forestry classes Gigaclear meeting 16th August – they will outline their plans for a new broadband service to be installed. Sandwath Play area weeding has been completed Over-hanging trees adjacent to Old School Yard will be pruned by the owner Sandwath Green - trees require maintenance (Fenton Landscapes). Clerk to request a quotation. Local Transport Plan questionnaire – Cllr Higham will respond Selby Garden Waste service changes – advance notification received from NYC and letters now going out to residents.</p>



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23/51	To note agenda Items for: a. Next meeting: LEA Planning controls, Environmental Working Group, Logo, Highways, Christmas Tree b. Future meetings:
23/52	To confirm date and amend time of Ordinary Council meeting – Thursday 14 th September 2023 at 7.00pm, Village Hall, Main Street, Church Fenton. Resolution: Confirmed (unanimous)

Meeting Closed at 9:01pm

Chair: Cllr Andrew Mason: _____

Date: _____

JULY PAYMENTS

53	14.07.2023	Salaries	Salary	£1,192.05
52	12.07.2023	Maintenance	Defib	£240.00
46	03.07.2023	Publicity	Fenton In Focus	£40.00
45	03.07.2023	Verge cutting	Verge cutting	£159.94
44	03.07.2023	Grass cutting	Grass cutting	£429.38
34	01.07.2023	Verge cutting	Verge cutting	£159.94



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7 July 2023 (2023-2024)

Church Fenton Parish Council

Prepared by: Robin Harris W/Sec
 Name and Role (Clerk/RFO etc)

Date: 5109123

Approved by: A. Mason
 Name and Role (RFO/Chair of Finance etc)

Date: 13-07-23

	Bank Reconciliation at 30/06/2023 cash in H		
	01/04/2023		96,963.42
	ADD		
	Receipts 01/04/2023 - 30/06/2023		21,729.97
			118,693.39
	SUBTRACT		
	Payments 01/04/2023 - 30/06/2023		53,156.47
	Cash in Hand 30/06/2023 (per Cash Book)		
		30/04/2023	0.00
	Cash in hand per Bank Statements	30/04/2023	39,008.40
	Petty Cash	30/04/2023	10,496.81
	Cambridge and Counties	30/06/2023	16,712.91
	Redwood		
	Unity		
			66,218.12
	Less unrepresented payments		681.20
			65,536.92
	Plus unrepresented receipts		
	Adjusted Bank Balance		65,536.92
B			
	A = B Checks out OK		

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