

Church Fenton Parish Council

Highways Committee – Minutes of the Meeting

Minutes of the Highways Committee Meeting of Church Fenton Parish Council held on Tuesday 29 June 2021 at Church Fenton Village Hall, Main Street, Church Fenton.

In attendance: Cllr M Seguss (Chair), Cllr Andrew Mason, Cathie Gall, Georgina Ashton, Clerk to the Council.
No members of the public present.

Meeting started at 6.35pm

1. To note Apologies and Approve Reasons for Absence
Cllr Higham and Jenny West provided their apologies. ***The meeting was opened and adjourned due to being inquorate. See verbal notes below.*** Cllr Seguss provided a verbal update to those present.
2. To note any Declarations of Interest and to approve any Dispensation requests
It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disposable Pecuniary Interest.
None.
3. Public Participation Period (no longer than 30 mins) *Members of the public are politely reminded to speak for <5 mins.*
4. To approve Minutes of the Highways Committee Meeting of Church Fenton PC held on 03 March 2021.
5. Policy & Strategy
 - a. Covid 19 Secure Risk Assessment for face to face meetings at Church Fenton Village Hall
 - b. Strategy document
6. Actions / Updates on Grant spend
 - a. Highways site visit to Church Fenton – Cllr Seguss & Gary Lumb, Officer at NYCC Highways dept (MS)
 - b. Chicanes
 - c. Main Street/Station Road junction improvements, area around School (inc. pedestrian crossing and 20mph zone)
 - d. VAS – Vehicle Activated Signage
 - e. Improvements to Entrances to the village
 - a. Common Lane
 - b. Church Street
 - c. Busk Lane
 - f. Weight restriction signage
 - g. Fenton in Focus advertisement – deadline 1 August 2021
 - h. Contact with Ulleskelf Parish Council – next meeting of UPC (8 July 2021)
 - i. 95 Alive campaign update – *Church Street (RH), 3 outstanding forms submitted to NY Police*
7. Outstanding Actions from previous meetings
 - j. Tripod Mounted speed sign
 - k. Potential sponsorship on Busk Lane
 - l. Woodland Trust tree saplings
 - m. Sandwath Lane
 - n. Main Street Bridge repairs and diversionary routes
 - o. Car park at Station
 - p. No waiting signage/road markings
8. Discussions / points raised from the floor
9. To note Agenda Items for next meeting: i) Review to AJ1 Fund ii) 95 Alive survey results.
10. To confirm Date and time of next meeting –

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Notes from the meeting

Cllr Seguss provided a verbal update -6.34pm

- MS - Contact with AJ1 Fund administrator – CFPC potentially need to re-submit the entire application form and proposal.
- GA - Clerk to chase and contact CSW applications for Main Street (x2) and Common Lane, Church Street. – if the CSW allows us to run with a residents group in 2 areas, we can then use the AJ1 fund monies to purchase the VAS or 2.
- GA - Pre-application with Glasdon figures for gated entrances, rumble strips, dragons teeth, boundary signage, hanging baskets, flowers, wooden planters in front of signage. Have to justify why we have changed the spend eg CSW result says we cannot set up a group, so therefore we cannot spend money on VAS, also cannot go into schools and do community education events due to ongoing Covid 19 restrictions.
- Fall back position – re-submit the grant application with fresh proposals.
- Essentially this would include 2x VAS signs, 3 sets of fixtures and fittings, 3 new boundary signs, rumble strips, dragons teeth, printing & education costs.
- Gated entrances – cost from NYCC vs Glasdon?
- MS - Confirmation in writing from Darren Griffiths for which lampposts they would be attached to on Busk Lane, Common Lane and Church Street – costs per VAS sign and cost per fitting/fixtures.
- MS - Email to Gary Lumb (back in office from 7/7/21)– quotation for shopping list of items eg gated entrances, boundary signs, dragons teeth and rumble strips on the road.
- AM – revisit the tree protocols information regarding tree lining Common Lane.
- Future – chicanes, more VAS signs.

Informal discussion finished at 7.15pm.

Signed:

Chair of Committee, Cllr Michelle Seguss

Date: 29 June 2021