

Church Fenton Parish Council

Minutes of the Meeting

Minutes of the Ordinary Meeting of Church Fenton Parish Council held on Thursday 08 April 2021 as a Virtual Remote Meeting (due to Covid19 govt lockdown)

In attendance: Cllr Sam Charlston (Chair), Cllr Ross Higham, Cllr Andrew Mason, Cllr Michelle Seguss, Georgina Ashton, Clerk to the Council. In addition 15 members of the public. Representatives from LEA, Steve Hallas, Nikki Evans and Scott Royal.

Meeting started at 7.33pm

Part 1

149. To note Apologies and Approve Reasons for Absence

None. *Cllr Mason delayed due to technical issues.*

150. To note any Declarations of Interest and to approve any Dispensation requests

It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest.

None. *(A member of the public made a request to take an audio recording of the meeting. This was granted by the Chair of the Council).*

151. To approve Minutes of the Ordinary Meeting of Church Fenton Parish Council held on 18 March 2021.

Cllr Mason joined the meeting at 7.36pm.

Cllr Higham questioned the validity of the minutes. Cllr Higham explained that he had contacted the Clerk and felt that his comments had not been addressed. The Clerk provided an example of how his suggested changes could not take place. For example, it is not correct to name members of the public who participate in the public session. Equally, it is not correct to provide resolutions in the public participation period. The Clerk explained that the draft minutes belong to the Clerk until such a time that the minutes are approved by the Council; at which time they become the ownership of the full council and the council members.

Resolution: It was resolved that the minutes of the meeting which took place on 18 March 2021 were a true and accurate record.

152. Policy

a. To consider comments and feedback regarding the LEA Airspace Consultation (deadline 13 May 2021)

Several members of the LEA team came to present to the Council including: Steve Hallas, GNSS Approach Project Manager, Nikki Evans, FBO Manager, LEA and Scott Royal, LEA.

In the 'pinnacle of time' when LEA was a military base, there were up to 50,000 movements per year. The site was sold off privately to Makin Enterprises in 2014. The proposal is to have a maximum of 11 additional arrival slots per day, typically coming in and out of Europe, visiting Leeds, York, Selby and Bradford. This will come from relatively small aircraft jets that will seat 1-10 passengers for business guests (up to 20 seater jets). Sherburn Aero Club have 35,000 movements per year; in comparison to a predicted 11,500 movements per yr at LEA. The GNSS facility is a cost-effective approach of providing a service similar to satellite navigation in a car, it is a safer method of navigating aircrafts into and out of an airfield. The opening times of the airport will be 8am-6pm (variation for winter). Concerns over night flying were raised for those business clients who pay for arrivals/departures outside of these times. Some discussion evolved about the benefits of the proposal to the wider local economy. There was a recognition of increased noise and air pollution with a doubling of air traffic annually. The knock on effect of onward travel by road for those clients flying in/out of LEA. A new flying school is going to be based at the LEA provided training for pilots. The consultation has not taken into account the potential increase from this service. Council members and members of the public were invited to attend a Webinar workshop on Wednesday 14th April from 10am-12pm where the consultation will be discussed and questions can be raised. Please check the LEA website for a link to this meeting. Scott Royal offered a further meeting to the PC to go into further detail of the economic benefits of LEA and increased employment etc.

Resolution: Clerk to draft collated comments and circulate to council before submitting to the LEA online consultation email. Deadline 13th May 2021.

b. To consider comments and feedback regarding the Consultation for the Local Government Reorganisation Clerk presented and explained a document that had been prepared in response to the consultation. Chair and Clerk explained that the general consensus was in favour of the East West model over the NY/York model. Agreed for Clerk to circulate prepared document for comments/amends by council members.

Resolution: Clerk to circulate document proposal to full council for comments. Final document to be submitted to the online survey before deadline of 19 April 2021.

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c. To consider the land acquisition for the graveyard and agree next steps.

Clerk presented some documents to full council (previously distributed) to explain some figures for the costs of a PWLB loan to pay for the proposed land acquisition. The difference between an annuity and EIP loan fee was explained along with a "league table" of local parishes and comparable Band D averages for this year and last financial year. Church Fenton Parish Band D average is currently £45.82. The maximum potential increase in the precept will be £3.82 in any one year, and not necessarily every year. There are a variety of options to fund the land purchase and this figure would be the worst case scenario if all the funds were sourced from a precept increase. The Clerk also provided a "task list" of information required to form the PWBL application as well as steps to secure the land, and options to secure the new graveyard eg a Burials Board. The current cost of a burial plot at St Mary's is £318. Clerk explained that the first part of this process is to go to the electoral roll and establish their views and opinions on the land purchase with regard to publishing a Parish Survey. This will be distributed as soon as possible, and in any event returned for 06 May.

Resident spoke and wish it noted that there was no public participation period during this meeting.

Resolution: Clerk to circulate Parish Survey asap to council members and agree final copy. Clerk to instruct Creative Shed Agency Ltd to publish 650 leaflets for distribution in the parish. Council agreed £200 spending limit on the production of the survey.

d. To consider the arrangements for the Annual Parish and Annual Council Meeting 2021.

Clerk explained the complicated logistics of conducting an Annual meeting in 2021 due to the current primary legislation and Covid Regulations ending at midnight on 06 May 2021. This means that a wholly virtual meeting will be illegal after this date. In addition, due to the govt roadmap, community business meetings cannot take place until after the 17 May. A number of venue options were discussed including Fenton Café, Ulleskelf Village Hall and the LEA Conference Room (cost of £150 +VAT). The savings made from not using the Village Hall during the pandemic were highlighted. Clerk to write to Hub Committee to request to move the review meeting with the PC from 20 May to either 13 or 27 May 2021.

Resolution: Agreed to hold the Annual Parish and Annual Council meetings on Thursday 20 May 2021 from 7pm (7.30pm for Council mtg) at the Conference Room at LEA with a face to face meeting for council members and the Clerk. Everyone else, including external representatives, members of the press and public will be invited to attend remotely.

e. To consider final expenditure for S106 monies.

Cllr Seguss presented a number of different proposals for picnic bench purchases at the Main Street play area. Explanations of the pros and cons of using different materials eg recycled plastic, wood or steel were provided.

Resolution: To resolve to purchase 3 no green plastic coated steel benches from Streetscape, Selby at a cost of £2,550 + VAT (installed) using the remaining S106 monies. Clerk to complete S106 Form 1 and 2 to initiate draw down.

Cllr Seguss wished to minute a note of Thanks to David Varley, Grounds Maintenance Mgr at Sherburn in Elmet PC for his help and support in removing graffiti from the Main Street play area recently.

153. To note Agenda Items for:

a) Next meeting – Neighbourhood Plan out to external examiner, Highways, Graveyard acquisition, Car Park at train station, play park update. Staffing – Lengthsman appointment, Annual Review for the Clerk. AGAR (May).

Future meetings - Village Entrance boundary sign. Defibrillator purchase for redundant phone boxes. Strategy Parish Plan. Use of Survey Monkey for communication with Parishioners. Policy. HS2. ST1 Post box. Review of Policy Documents.

154. To confirm Date and time of next meeting – Thursday 29 April 2021 at 7:30pm, via remote methods.

Meeting finished at 9.37pm.

Signed: *Samantha Charlston, Chair, Church Fenton Parish Council:* _____

Date: 08 April 2021