

Church Fenton Parish Council

Minutes of the meeting – CHRISTMAS COMMITTEE

Minutes of the Christmas Committee of Church Fenton Parish Council held on Monday 07 March 2022 at Church Fenton Village Hall.

In attendance: Cllr Sam Charlston, Cllr Stewart Ferris (Chairman), Cathie Gall, Teresa Whyte, Matt Abraham-Thomas and one member of the public.

The meeting opened at 7.22pm.

1. To note Apologies and Approve Reasons for Absence

Cllr Seguss, Lesley Wright and Serena Lowes

Resolution: to accept and approve absence from Cllr Seguss, Lesley Wright and Serena Lowes.

2. To note any Declarations of Interest and to approve any Dispensation requests

It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disposable Pecuniary Interest.
None.

3. Public Participation Period (no longer than 30 mins) *Members of the public are politely reminded to speak for <5 mins.*
none

4. To approve Minutes of the Christmas Committee Meeting of Church Fenton PC – 25 January 2022.

Resolution: To resolve that the minutes are a true and accurate record of the Minutes of the last meeting on 25 January 2022. Unanimous

5. Actions / Updates

a. Future funding streams

Both Cllr Charlston and Cllr Ferris have done some research on this. Matt produced a template of what the sponsorship sign could look like with a metal plate and lamppost bracket with a vinyl plastic sponsorship poster that is generic for each lamppost. This was very well received by committee members. Discussion around how the sponsorship tariff could work ie. Does sponsorship cover the Christmas light purchase, and ongoing costs for that light or could there be separate sponsorship packages? 3 suggestions of types of sponsorship ie 1) sponsorship of a Christmas light purchase and donate to the PC 2) sponsorship of the Christmas light purchase and ongoing costs on a lamppost for 1 year 3) contribution to Christmas committee for ongoing maintenance costs / Christmas events. Currently have 8 lights, could offer sponsorship for the current lights; or sponsors could choose their own light design etc and then gift to the parish council for a new location. Minimum sponsorship of £25, £50 or £75 – (£75 would cover the maintenance costs of one light for one year). Cllr Ferris to collate a letter to potential sponsors explaining sponsorship options but also to explain how sponsors could support with manpower in terms of setting up Christmas lights and taking down.

b. Fenton in Focus article

1st May deadline for Summer sponsorship

Resolution: to recommend to full council that a £25 insert goes into the summer edition of Fenton in Focus. Cllr Ferris to pass the sponsorship Christmas light letter to Cllr Charlston who will collate the 1 pg spread.

c. Sockets and lights

Funds from the parish council to purchase 2 new lights would come from the VAT return on the most recent defib purchase as well as from a Locality budget donation from County Cllr Lee. Parish Council to choose one of the lights in theme and as a celebration of the Queens Jubilee year. 4 new sockets proposed and agreed by FC – LP11 on Station Road (near the shop), LP5 on Church Street (near the snicket to Oakwood Close), LP25 Main Street (near Northfield Lane), LP33 Main Street (near Lockton Court).

Resolution: to recommend to full council that the Parish Council purchase 2 new lights for 2 locations of LP1 and LP3 on Station Road. Clerk to chase NYCC Streetlighting for sockets at the 8 identified locations.

d. Streetlight spreadsheet

Request from the Clerk that the any photos of lights are clearly labelled with LP number and street name for ease of identification.

e. Queens Jubilee Christmas Light

Parish Council to purchase if available. Matt to investigate this and provide costings for Queens Jubilee themed Christmas light.

6. Discussions / points raised from the floor

Cllr Ferris shared a list of local businesses to confirm if the businesses were still operating.

7. To note Agenda Items for next meeting:

Streetlight spreadsheet, Donation Boxes for local businesses, Queens Jubilee Christmas lights, sockets on lights, update on funding streams.

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- 8. To confirm date and time of next meeting
Thursday 21st April 2022 at 5.30pm-6.30pm.

The meeting closed at 8.24pm

Signed: Cllr Stewart Ferris in the Chair _____

Date: _____

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