

Church Fenton Parish Council

Minutes of the Meeting of Church Fenton Parish Council held on Thursday 20th February 2020 at the Village Hall, Main Street, Church Fenton

Present: Cllr Sarah Chester (Chair), Cllr Ross Higham, Cllr Andrew Mason, Cllr Craig Blakey, Cllr Samantha Charlston, Cllr Michelle Seguss, Cllr Paul Herbert

Jeremy Sherlock (Clerk); Georgina Ashton (new Clerk); SDC Cllr Richard Musgrave, SDC Cllr Keith Ellis; NYCC Cllr Andrew Lee

22 members of the public;

93. Apologies, Declarations, and Dispensations

Cllr Blakey declared an interest in item 99f.

94. Police – PCSO's Anne Ryan and Rachel Thompson were in attendance at the meeting.

Concerns were expressed about repeated anti-social behaviour by a small number of youths including illegal motorbike riding. The PCSO's advised that they can take action if there is evidence which includes residents being prepared to make a statement.

The problem of illegally parked cars was raised particularly near the school and Station. It was commented that this had been raised with the Police, but no action had been taken. The Police do not enforce yellow line parking, but can enforce where there is obstruction, such as within 10m of a junction. The PCSO's advised that School times were difficult as it was an issue that affects all schools. However they accepted that the longer term parking near the Station can be addressed, and advised that photo evidence would be helpful. These can be sent to snaselby@northyorkshire.pnn.police.uk.

It was agreed to provide the Police with a copy of the parking education leaflet.

The Police were thanked for their attendance.

95. Public Session

It was reported that there had been CCTV cameras near Northfield Lane. It was believed that this related to traffic data linked to the Planning Application at Hilagharth.

The temporary traffic lights work as a traffic calming measure. It was suggested that retaining a single width bridge should be considered when the bridge is replaced. If its height was increased it would increase flood resilience.

It was felt that the problem of speeding traffic is getting worse.

At Selby DC Planning Committee Councillors were minded to refuse the planning application for the site next to the Church, and had asked officers to advise on reasons for refusal.

96. Reports

Cllr Musgrave had emailed advising of the importance of commenting on the Issues and Options consultation.

97. Minutes of the Meeting held on 9th January 2020

Resolved that the minutes of 9th January 2020 represent a true record of the meeting.

98. Matters Arising

The Clerk asked if Councillors had any comments on the Street Lighting consultation that had been circulated. He had contacted Mint about the charitable donation without response. He has also contacted the schools regarding the school buses.

99. For Discussion

- a. **Appointment of New Clerk** – the Council welcomed the recently appointed new Clerk Georgina Ashton. As this was the last meeting attended by the current Clerk, Jeremy Sherlock, the Council gave thanks for the work he has done. It was agreed that Cllr Seguss would act as link and support for Georgina.

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- b. **Grass and Verge cutting Contracts 2020-24** – At Council on 28th November 2019 it was agreed not to continue with the joint Contract for grass and verge cutting, but to tender separately for the grass and verges (as these have a different specification) for Church Fenton only. The current annual cost is £4,404.36, delivered by Shed Grounds Maintenance. Quotation requests were issues to a number of suitable Contractors with the following response (all costs plus VAT):

	Grass cutting	Verge cutting
Contractor	Cost per year	Cost per year
Fenton Landscape	£2,848	-
George Fillingham	£15,520	-
Moorland Garden Services	£3,120	£2,415
Shed Grounds Maintenance	£2,688	£1,568
J C Farrar	-	-

Shed Grounds Maintenance is the most competitive quote – this would give an annual cost of £4,256 which represents a small reduction in current costs. However whilst there verge cutting is satisfactory concerns have been expressed about the quality of work on the grassed areas. In the light of this use of the next cheapest contractor (Fenton Landscape) was considered for the grass cutting. They provided a satisfactory service to the Council before the new contract in 2016. This would give a total cost of £4,416.

Fenton Landscape have not submitted their appropriate Health and Safety documentation, so any appointment would need to be subject to the submission of satisfactory documentation.

Recommended that Fenton Landscape be appointed as grass cutting contractor for 2020-24 (subject to production of satisfactory Health and Safety documentation), and Shed Grounds Maintenance as verge cutting contractor for 2020-24.

- c. **Play provision consultation and meeting** – the sub group had met to consider options. At the consultation meeting there was strong support for traffic calming so it was felt that the £5,407.50 CIL should be used for this, as this is not ring fenced for play provision. This leaves £27,670.61 S106.

The following options were considered:

Zipwire – initial expense and ongoing repair unknown. Only provides for one person at once. Discounted at this time could be reconsidered in future

Bike Track – considered, in light of proposal to develop an alternative area in the village for a bike track – not to pursue at this time

Exercise equipment – popular choice at consultation. Cost relatively low available to to multiple users at once – To Pursue Further

MUGA – not very much support in its current format given cost and impact on greenspace – will explore options to replace current posts with something multi use without the loss of green space

Library – considered – felt the outdoor area is inappropriate and feel that this might be better directed to another community body – Cllr Seguss to speak to Kate Biddleston to consider whether this can be utilised.

Benches – we consider this may be achievable but the other aspirations should precedence until costs can be clarified.

Wendy house/sand box – feel it is inappropriate and monitoring would be difficult - if it were to be

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considered it would be more appropriate at Sandwath.

Covering (sunshade) – guarantee for sail is only 2 years expensive to fit and maintain and therefore discounted

Water Play Area – expensive to install and maintain – not appropriate for a local play area

Wildlife/ecological area – probably further consideration depending on outcomes of planning applications – wildlife and ecology within the parish should be ongoing consideration for PC. Consider approaching residents with more knowledge in order to pursue

The existing “fort” slide need expensive repairs. A different replacement could utilise the S106 funding.

No further progress has been made regarding the adjacent land.

Resolved that:

1. The £5,407.50 CIL funding be utilised for traffic calming/ highway measures.

2. The sub group approach play contractors to consider a scheme utilising the S106 funds based on the priorities identified above and report back to Council

- d. **Sandwath Play area** – during the consultation requests were made for improvements and additions to the Sandwath Play area. It was recognised that the play equipment is in good condition, and that the endowment will reduce pressure on the precept for a number of years. It was agreed that the play sub group would consider minor improvements and report back to Council.
- e. **Selby Local Plan Issues and Option paper** – the Clerk had prepared a paper which raised a number of discussion points on the Selby DC consultation paper. These included the identification of Church Fenton as an “Employment Growth area”, options for growth based on Stations, and options for increases in housing development in “Service Villages”.

There was discussion about the previous figures produced for the Local Plan, and of the role of the Neighbourhood Plan.

The Options paper includes a number of questions where responses are invited. This will then inform a draft Local Plan due later in the year.

Resolved that the Clerk submit comments following consultation with Councillors.

- f. **Transpennine Upgrade/ HS2** – Cllrs Charlston and Blakey had met with Network Rail regarding electrification. This is a 2 ½ year standalone project. The money has been committed to the project and this requires doing regardless of trans-Pennine update and the Northern Power House Route. The route requires renewal and the electrification is being completed at the same time. The proposed 125mph speed the electrification can bring will not be done through Church Fenton.

The network rail compound in Church Fenton will be in place up to July 2022. The construction is expected to be completed July 2022, following sign off and any snagging all works should be completed October 2022. To be able to complete the work the rail service will have to be suspended at times and there are two periods of closures for six weeks planned, these are both in September. September 2020 and September 2021.

The majority of big plant will be brought in by rail and most of the work will be carried out by rail. Piling is required – all piling areas have been tested; these will be 74 metres apart. Piling will take approximately 15-20 minutes per pile and can be heard up to a mile away. The steel work will be erected and then the wires added, project due to finish mid-2022. Track, sleepers and ballast need replacing and these will come in via train (Night work), and signals will need replacing

Embankment stabilisation needs to take place and sheet piling will take place in May 20 (from the maps it appears to be on the track that is opposite the airbase)

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The electrification does not go through Church Fenton, again it appears to stop on the track roughly opposite the airbase. This suggests bi-mode trains.

Following the recent announcement that HS2 will proceed it was suggested that the Council should change its stance of opposition, and seek to work with HS2 to maximise benefits to the village. It was suggested that this may be premature as further parliamentary scrutiny will be needed, and further changes are possible. It was agreed that further be sought and the issue be considered again at a future meeting. This should include a meeting with HS2 for an update.

An email had been received suggesting an alternative route for HS2 avoiding Church Fenton. There was no detail to support this. The information was noted.

- g. **Website** – a working group comprising Cllrs Charlston and Herbert was established. It was agreed to ask Joseph Miller if he could design a website shell that meets the need of the Council, and meets the accessibility regulations.
- h. **Phone Boxes** – Selby DC objected to the removal of the Phone equipment near to the roundabout. The Phone Box opposite the Fenton Flyer is available to purchase for £1. The retention of the electricity supply should be requested so that it can be used for a Defibrillator.

Resolved that the Council acquire the phone box opposite the Fenton Flyer for £1.

- i. **Meeting Dates** – the Clerk circulated proposed meeting dates for 2020-21

Resolved that the proposed meeting dates be approved

100. For Information

The Clerk had been contacted by the Cricket Club who have advised that they are doing further research regarding the access

Sherburn Community Library have advised that the Council's contribution will increase by 5% next year to £183.75.

101. Planning

Applications to be considered

2019/0746/REM – amended plans - Reserved matters application including appearance, landscaping, layout and scale of approval 2016/0457/OUT Outline application for the erection of 9 dwellings including access to serve the new development from Bridge Close and realignment access serving Church Fenton Hall at Land South of Common Lane, Church Fenton

Resolved that the previous objections be reconfirmed

Applications approved

2019/1095/TPO – Proposed crown reduction by 15% and crown lifting by 10% to 1 no Beech Tree (T8) covered by 2006/0179/TPO at land adjacent to Laurels Farm Drive, Church Fenton

102. Finance

- a. Clerk's Finance Report - an up to date receipts and payments analysis has been undertaken. This shows a balance of £66,626.30.

An analysis of general funds allowing for advance rental income, Sandwath Endowment, Bond and CIL grant, shows the following.

General Fund	£11,853.86
Net Pub/ Shop rental income	£4,283.09
Neighbourhood Plan Grant balance	£49.50

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Sandwath endowment balance	£25,032.35
CIL	£5,407.50
Shop Bond	£20,000.00
TOTAL	£66,626.30

Resolved that this report be noted

b. Payments

Playground Inspection	HAGS-SMP	49.20
Grass Cutting	Shed Grounds Maintenance	22.91
Tax	HMRC	142.40
Grass Cutting	Shed Grounds Maintenance	412.77
Playground Inspection	HAGS-SMP	49.20
Salary	J Sherlock	277.36
Salary	Stephen Fisher	115.98
Loan payment	PWLB	203.87
Consultancy	David Gluck	300.00
Maps	GeoXphere	42.00
Tax	HMRC	137.80
Training	Yorkshire Local Councils Association	120.00
Materials	Pro Kleen	14.45
Accountancy Software	Scribe	416.40
Loan payment	PWLB	5,839.47
Salary	J Sherlock	277.16
Salary	Stephen Fisher	109.05
Loan payment	PWLB	95.81

Further information was requested about the Public Loan Works Board payments. The Clerk will circulate the payment schedule.

c. Income

CS Rent	Church Fenton Community Shop Ltd	1,108.07
WH Rent (PC contribution)	Church Fenton Community Hub	98.33
WH Rent	Church Fenton Community Hub	1,697.75

103. Representatives Reports

Cllr Herbert has prepared a leaflet encouraging better parking habits in the Village. 1500 will be produced for circulation, funded through the administration budget.

Cllr Seguss has emailed Cllr Lee regarding parking issues near to the Station. This has been passed onto Highways. She gave thanks to Cllr Blakey for dealing with a tree during the storm.

Cllr Blakey has spoken to the owner of the land next to the Cemetery. The owner appears willing to sell, and Cllr Blakey has had a valuation of £50K from his agent. It was agreed to hold discussions with the PCC to progress.

A hedge has been removed adjacent to the Station Mews development without consent.

Cllr Chester advised that the final draft of the Neighbourhood Plan will be presented to the next

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Council meeting with a recommendation to submit it to Selby DC for the final stages. It was queried whether issues relating to Climate Change could be included. However this would require a full reconsultation, and would be better considered as a future revision.

Cllr Chester proposed the use of a heritage consultant to strengthen objections to the Hilagharth application. Whist this could have been progressed as an urgent item there was not universal support amongst Councillors so would need to be considered at a future meeting.

Cllr Chester advised that she was submitting a Standards complaint relating to Cllr Mason.

104. Communications

Parking Leaflet, Police email address

105. Agenda Items for Next Meeting

Neighbourhood Plan

106. Date and time of next meeting – Thursday 19th March 2020 at 7:30 at the Village Hall, Main Street, Church Fenton

Meeting closed at 10:20pm

Jeremy Sherlock; Clerk; clerk@church-fenton.net; 07981 371937