

Church Fenton Parish Council Minutes of the Highways Committee

Minutes of the Highways of Church Fenton Parish Council held on Thursday 21 January 2021 as a Virtual remote meeting (due to Covid19 govt lockdown restrictions).

In attendance: Cllr Ross Higham (Chair), Cllr Andrew Mason, Cllr Michelle Seguss. Cathie Gall, Matt Gibson, Andy Hale, Jenny West. Georgina Ashton, Clerk. In addition 2 members of the public.

Meeting started at 7.32pm.

1. To note Apologies and Approve Reasons for Absence
Ben Botham.
2. To note any Declarations of Interest and to approve any Dispensation Requests
None.
3. Public Participation Period
No comments raised.
4. To internally approve the minutes of the Committee Meeting held on Thursday 25th November 2020.
To approve the minutes of the 25 November 2020 as a true and accurate record of the meeting.
5. To review the spend of the AJ1 Fund Project: to include the Woodland Trust Grant and quotations.
Points to note from committee:
 - i. J West – approached traffic officer during Christmas break on London Road to request presence in Church Fenton. Received positive feedback but no evidence as yet of any police presence in CF.
 - ii. A Hale – investigated possibility of tripod mounted speed sign available for short term. Also contacted NYCC Traffic Bureau regarding the progression of Enforcement from the 95 Alive survey. A potential site has been identified but no further progress.
 - iii. Clerk confirmed grant funding of £4,295.76 and ring fenced CIL money of £5,407.50, providing a total budget of £9,703.26 as approved by full council at 26 November 2020 meeting.
 - iv. Clerk shared photographs and brochure, suggested gateway village entrances with comparable quotations of £3,548 (Porthcawl design) and £2,308.43 (Farrington Gurney design) per pair of gates. Clerk also shared spreadsheet of spending as provided to 26 November full council meeting as well as with the addition of a VAS sign on Busk Lane. Discussion progressed as Cllr Seguss suggested a “village walk around” with a Highways Engineer to advise on signage locations to provide the right impact throughout the village. Acknowledgement that signage clutter can be an issue.
 - v. Suggested next steps and way forward:
 - a. Cllr Higham to approach Makin Enterprises for sponsorship of road safety measures on Busk Lane.
 - b. Clerk and Cllr Seguss to make contact with Glen Donaldson, Highways Engineer for “village walk about” on suggested expenditure (to include feasibility of chicane on Busk Lane). A number of committee members offered to attend with Cllr Seguss and Clerk, including Cllr Higham, Jenny West, Andy Hale and Matt Gibson. This meeting would have to adhere to any Covid19 restrictions.
 - c. Education Leaflet – Clerk sourced quotation for printing costs (800x A4 double sided colour leaflets) from Creative Shed Agency Ltd (£96.50). Clerk spoken to Mrs Seymour who is happy to distribute leaflet with next distribution of Fenton in Focus in early February (Spring edition). Discussion over the content of the leaflet. Committee members to send draft ideas to the Clerk by Monday 25 January to collate and provide suggestions for leaflet design.
 - d. Discussion over planting of Woodland Trust grant tree saplings on Common Lane and Busk Lane. Clerk already contacted Area 7 to research and establish process for applying for planting adjacent to public highway. No cost involved but if considered by NYCC Highways dept, Council would then need to apply for a license. Clerk made the suggestion of a similar plan could be investigated on Busk Lane between the parish boundary and the 30mph speed limit. Suggestion of Clerk to go through same process for Busk Lane.

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- e. 95 Alive Campaign Forms – some discussion of sites for putting forward on the 95 Alive form. Agreed that all 3 sites will be investigated as previously agreed at full council, this include: Common Lane (adjacent with Rose Lane junc), Main Street (outside school) and Main Street (opposite Hilahgarth and Main St play area).
 - f. Discussion over co-ordinated approach to consider reduction of speed limit on Busk Lane. Clerk already contacted Ulleskelf Parish Council and County Cllr Lee. Suggestion that the Clerk follow this up again to try and engage with respective contacts.
 - g. Discussion over next steps and way forward for the group. Clerk explained that a strategy document template had been drawn up. Suggestion that Clerk prepare document for the next Highways Committee meeting on 04 March.
6. 20mph signage
Cllr Seguss explained that she has been contacted by District Cllr Musgrave and there is a possibility of some signage from NYCC for improving the number of signs in and around primary schools and to promote a new enforceable speed limit of 20mph in the immediate areas.
7. Items for the next meeting
Strategy document, 3 month review report for NYCC Police, 95 Alive Forms, Advice report from Highways Engineer.
8. To confirm Date and time of next meeting – Thursday 04 March 2021 at 7:30pm, venue TBC

Meeting closed at 9.10pm.