

Church Fenton Parish Council

Agenda

Friday 11 September 2020

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Church Fenton Parish Council to be held on Thursday 17 September 2020 at 7:30pm via remote video conferencing methods (Google hangout).

Yours sincerely

Georgina Ashton

Georgina Ashton
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Remote Invitation to Ordinary Parish Council Meeting – Join with Google Hangout at

meet.google.com/ccu-nnvn-kwj

When Thu 17 Sep 2020 7:30pm – 9:30pm United Kingdom Time

AGENDA

50. To note Apologies and Approve Reasons for Absence
51. To note any Declarations of Interest and to approve any Dispensation requests
52. Public Participation Period (no longer than 30 minutes)
Members of the public are politely reminded to speak for no more than 5 minutes.
53. Reports
District Councillor(s)
County Councillor
Police
54. To approve Minutes of the Ordinary Meeting of Church Fenton Parish Council held on 16 July 2020
55. Planning
 - a. Applications to be considered since the last meeting

Date Received	Consultee deadline	Planning reference	Address	Details
29 Jul	25 Aug	2020/0737/COU	19 Fieldside Court	COU from agricultural land to garden land within curtilage of dwelling
10 Aug	31 Aug	2020/0795/HPA	Ardara, Main Street	Side and rear extension to garage for home-office
11 Aug	1 Sept	2020/0803/HPA	Rosegarth, Church St	Demolition of conservatory and proposed single storey extension
12 Aug	2 Sept	2020/0787/HPA	Corner House, 10 Laurels Farm Drive	1 st floor extension above garage
13 Aug	3 Sept	2020/0821/FUL	Adj to Village Hall, Main Street	Construction of new access off Main Street to serve outline planning consent 2015/0615/OUT
13 Aug	3 Sept	2020/0850/MAN2	Elmfield, Hall Lane	Non material amendment to garage conversion (<i>planning not required</i>)

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b. Applications **approved and declined**

c. Planning Decision Notices

2018/0207/OUT	Joiners Workshop, Sandwath Lane	Outline application for no4 dwellings Granted
2018/0673/OUTM	Leeds East Airport	Hybrid application for full and outline planning permission for a Creative Hub Granted
2020/0562/S73	Old Forge Cottage, Main Street	Vary conditions for new build Granted
2020/0809/MAN2	45 Oakwood Close	1 st floor rear extension Granted
2020/0678/HPA	14 Chapel Close	Single storey porch and outbuilding Granted

d. To consider any Planning Enforcement Issues

e. To Consider use of social media/website to inform residents on local planning issues/applications.

f. To note the Government White Paper Reforms on Planning

56. Policy

a. To Consider and adopt the following new policies

- (i) Co-option Policy and Procedure
- (ii) Recording of Meetings Policy
- (iii) FOI Policy
- (iv) Rules for Public Session
- (v) Scheme of Delegation
- (vi) Example Committee Terms of Reference

b. To note the Website Accessibility arrangements for September 2020 and changes to the Community website

c. To Consider the future progress of a new PC website

57. Staffing (none)

a. To Consider the National Salary Award new pay scales 2020/2021 for the Clerk

b. To note the meeting with the Lengthsman and review of work

58. Environment

a. Highways Sub group

To note Road Safety Grant AJ1 Application and update from Sub group (95 Alive form submission)

b. Graveyard Acquisition

To note the update and consider next steps for land acquisition

c. Network Rail update

To note progress of work with NR with regard to car parking and Sandwath Lane embankment

d. Public Rights of Way

To note any updates on public footpaths within the Parish

e. To Consider the replacement of Bench on Busk Lane

59. Finance

a. RFO Finance Report

To approve the Bank Reconciliation to 5 September 2020 and to note budget monitor.

b. Payments

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- To consider and approve the invoices for the payment schedule from 15 July 2020 to 1 September 2020*
- d. To note the Asset Register – including repairs and maintenance of street furniture*
 - e. To Consider changes to the Financial Regulations under Section to undertake internet banking and make online payments*
 - f. To note the Budget Review and variances for 5 months to 01 September 2020.*

60. To receive Representatives Reports

61. To note Correspondence received (not specifically dealt with on this agenda)

62. To note Agenda Items for

- a) Next meeting – Highways, Graveyard acquisition, Govt Planning Reform, Covid19.
- b) Future meetings - Village Entrance boundary sign. Play Space Provision. Defibrillator purchase for redundant phone box. Budget variances & budget headings. Strategy Parish Plan. Covid19 Action Group. Streetlighting Consultation. Use of Survey Monkey for communication with Parishioners. Policy Committee. Nov mtg – pay award for Lengthsman. Neighbourhood Plan submission. HS2 Local Plan. Devolution of District and County Council. ST1 Post box. Phone Box adoption & defibrillator purchase.

63. To confirm Date and time of next meeting – Thursday 15th October 2020 at 7:30pm, venue TBC