

Church Fenton Parish Council

Agenda – ORDINARY COUNCIL MEETING

ORDINARY MEETING OF CHURCH FENTON PARISH COUNCIL

Official notice of Ordinary Meeting Church Fenton Parish Council meeting to be held at 7:00pm on THURSDAY 23rd November 2023 at the Methodist Hall, Main Street, Church Fenton.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business on the agenda below.

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the Council is in progress; when councillors are discussing council business; when councillors are in the process of decision making. Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 30 minutes.

Contact: Robin Harris, Proper Officer. clerk.churchfentonpc@gmail.com
The Willows Nanny Lane, CHURCH FENTON, LS24 9RL. 07538 726142

AGENDA

23/77 To note Apologies and Approve Reasons for Absence

23/78 To resolve that delegation to decide on application for dispensations in councillor interests is removed from the Clerk, and that future dispensation applications are considered by the Council

23/79 To note any Declarations of Interest and to consider any dispensation requests

23/80 Public participation period

23/81 To approve minutes of the Ordinary Meeting of Church Fenton Parish Council held on 19th October 2023

23/82 Planning

1. To consider applications received and resolve on recommendations to be made to North Yorkshire Council Planning Authority
ZG2023/1045/FUL. Conversion of existing commercial building into dwelling
LOCATION: Brackenhill Farm, Brackenhill Lane, Church Fenton (23rd November 2023 deadline)
2. To note applications approved and declined
 - a. ZG2023/0389/HPA. Erection of a single storey extension to the rear and external alterations to the wall materials of existing house at 11 Brockley Close, Church Fenton – **PERMITTED**
 - b. ZG2023/0983/TPO. Land North Of Gate Bridge, Main Street, Church Fenton Crown lift by 6 metres and removal of 6 limbs to 1 No Sycamore (T1), reduce 1 No branch by 3 metres to 1 No Elm (T2), crown lift by 6 metres and remove several limbs to 1 No Sycamore (T3), Crown lift by 6 metres and removal of 3 limbs to 1 No Sycamore (T4), Removal of 5 limbs to 1 No Sycamore (T5), reduce 2 large lower limbs and crown lift by 6 metres to 1 No Willow (T6), remove approximately 7 limbs to 1 No Sycamore (T7) and fell 2 No Elm trees protected by TPO 8/1985 – **PERMITTED** (must use a trained arborist follow normal procedures for replacing trees protected by a TPO).
 - c. ZG2023/0873/HPA. 12 Rose Lane, Church Fenton, North Yorkshire. Demolition of existing outbuildings and construct new single storey pitched roof extension - **PERMITTED**
3. To consider any planning enforcement issues

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23/83 Finance

1. To note the finance report
 - a. Bank reconciliation end October 2023
 - b. Payments
 - c. Budget monitor
2. To note payments made by Clerk using delegated powers in October 2023 (23/72: 3)
 - a. Lighting & Illumination Christmas Lights £480.00
 - b. Lights4Fun Christmas Lights £91.58
 - c. Festive Lights Christmas Lights £467.98
3. **To resolve on increasing the Lengthsman's wage in line with the Real Living Wage of £12.00 as of October 2023**
4. **To resolve to increase the Clerk's salary for 2023/24 in line with the NJC pay scale and to pay back pay from April 2023 with the November Salary**
5. **Budget and Precept 2024/25**
 - a. To note the draft budget prepared by the clerk covering all on-going expenditures **and to resolve on any adjustments required.**
 - b. **To consider and resolve on including any project or one-off costs**
 - c. To note example options for the precept, the impact on council taxpayers and on reserves **and to consider and resolve on a precept for 2024/25.**

23/84 Environment

1. **To receive recommendations from the Playground Group on repairs needed to both playgrounds and to resolve on repairs to be made.**
2. **To consider options for supporting the Citizens Advice Bureau and to resolve if a donation should be made.**
3. **To consider if a more open and collaborative relationship with CFCS Ltd. could be mutually beneficial and to resolve on steps to achieve this.**
4. To receive an update from the Environment Working Group **and to consider and resolve to ask the clerk to purchase items / services up to an amount to enable projects to proceed without delay** (using delegated powers).
5. To note an update from the Chair about possible collaborations with Ulleskelf PC. **To consider and resolve on setting up joint meetings and who will attend on:**
 - a. **Highways and HGV traffic**
 - b. **Railway**
 - c. **Airfield**
 - d. **Regular clerk / chair update meeting**
6. To note that the grass and verge cutting contracts will expire in March 2024. An updated set of requirements and performance standards is now needed so that requests for quotations can be provided to prospective suppliers before the end of 2023. This allows time to receive and compare responses and to decide on a supplier before the new season cutting begins.
7. To note that the Clerk has been provided with information about the land adjacent to the Village Hall concerning a possible error in its registration. This matter was previously investigated but not concluded. **To consider and resolve on re-commencing work to have the boundary corrected.**
8. **To consider the NYC Housing Strategy Consultation and to resolve any comments to be made.**

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- 23/85 To receive representative reports
1. To receive an update from the Highways Working Group
 2. To receive an update from the Christmas Working Group
 3. To receive an update from the Public Rights of Way Group
 4. To note the PCSO report
- 23/86 Policies and procedures
1. To receive an update from the Clerk of options to bring the website into compliance with accessibility requirements. **To consider and resolve on starting on the recommended approach** (without any costs).
- 23/87 To note correspondence received not covered on the agenda.
1. Residents email – HGVs
 2. Residents email – HGVs
 3. Residents email – HGV photos
 4. Residents email – October meeting (4)
 5. NYC – Polling Districts Consultation
 6. NYC – Money / Budget Consultation
 7. NYC – Self-build and custom housing consultation
 8. Cllr Lee – Hardcore deliveries to cease
 9. Open Spaces Society – Autumn Appeal
- 23/87 To note agenda items for next and future meetings
- 23/88 **To confirm date and time of Ordinary Council Meeting on 11th January 2024 at 7:00pm in the VILLAGE HALL, Main Street, Church Fenton**

Robin Harris, Proper Officer, Church Fenton Parish Council, 15th November 2023