

Church Fenton Parish Council

Agenda – ORDINARY COUNCIL MEETING

10th January 2025

To: All residents of Church Fenton Parish: You are invited to attend the meeting of the CHURCH FENTON PARISH COUNCIL to be held on Thursday 16th January 2025 at 19:30, in the Village Hall, Main Street CHURCH FENTON, LS24 9RF

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the Council is in progress; when councillors are discussing council business; when councillors are in the process of decision making. Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 30 minutes.

Contact: Robin Harris, Proper Officer. clerk.churchfentonpc@gmail.com
The Willows Nanny Lane, CHURCH FENTON, LS24 9RL. 07538 726142

AGENDA

- 24/96 Non-attendance of Councillors
- a. To receive and note apologies from councillors who are unable to attend the meeting
 - b. To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
- 24/97 To note any Declarations of Interest and to consider any dispensation requests
- 24/98 Public participation period
- 24/99 For Council to consider for approval as a true and fair record, minutes of the Ordinary Meeting of Church Fenton Parish Council held on 21st November 2024.
- 24/100 Reports
1. Police
 2. North Yorkshire Council
- 24/101 To receive information on the following matters and to decide further action as required.
1. Parish Council Plan
Progress against each objective
 2. Old School Yard maintenance – willow trees £500, footpath £400
 3. Playgrounds
Maintenance list with priorities
 4. Request to support a project to use the phone box on Main Street as a 'library'
 5. Policies for review and adoption
 - a. Grants
 6. Neighbourhood Development Plan

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- a. Appointment of councillors to Steering Group
- b. Steering Committee Terms of Reference
- c. Statement of Community Involvement

24/102 For Information

1. To note that CFCS made a donation to the Citizens Advice Bureau and to thank them on behalf of parishioners.
2. Topics to raise with Sir Alec Shelbrooke, MP

24/103 Planning

1. Applications to be considered
 - a. ZG2024/1310/HPA - Oxmoor Barn Oxmoor Lane Church Fenton. Single storey extension to northern elevation of existing property, to create two additional bedrooms with en-suite bathrooms, double garage and carport.
2. Decisions
 - a. ZG2024/0987/DOC - Thomas Alexander Homes Construction Limited Discharge of conditions 18 (construction management plan) and 19 (HCV traffic management plan) of approval 2015/0615/OUT. Land to the south of Main Street, Church Fenton
 - b. ZG2024/1128/DOC - Thomas Alexander Homes Construction Limited Discharge of condition 02 (materials) of approval ZG2024/0187/S73 Section 73 application to vary conditions 01 (approved plans), 03 (landscaping scheme), 06 (use of land), 07 (boundary treatment) and 08 (emergency access) of approval 2017/0736/REMM Reserved matters application relating to appearance, landscaping, layout and scale for erection of 50 dwellings of approval 2015/0615/OUT for outline application to include access for a residential development granted on 11 June 2021 on land to the south of Main Street, Church Fenton
 - c. ZG2024/1102/DOC - Network Rail. Discharge of condition 09 (unexpected contaminated land) of TWA/22/APP/03 Network Rail (Church Fenton Level Crossing Reduction) Order 2024 No 526 at Level Crossing, Rose Lane, Church Fenton
 - d. ZG2024/1040/DOC - Attain RTC Limited & Makins Limited Discharge of conditions 10 (noise) and 11 (landscaping) of approval 2021/1136/COU Change of use to cladding/construction products and materials research and development facility at Leeds East Airport, Busk Lane, Church Fenton
3. Comments submitted by Clerk on behalf of Council
 - a. ZG2024/1043/FUL – Two storey building on land adjacent to Laurel Farms Drive (Jigsaw).
 - b. ZG2024/11823/FUL - The Barn Common Lane Church Fenton. Conversion of an agricultural building to one dwelling (Use Class C3), external alterations and associated operational development. NO COMMENTS.

24/104 Finance

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1. Account balances

	Total
Unity	£19,129.08
Cambridge & Counties 95 Day Notice	£55,609.38
Redwood 35 Day	£10,780.47
	£85,518.93

2. Earmarked reserves

	Total
CFCS Bond	£20,000.00
Highways	£2,196.75
CIL	£20,073.50
Sandwath S106	£13,443.81
Christmas	£2250.83
NDP	£3130.00
	£61,094.89

3. Payments in November & December other than for authorised contracts

Supplier	Reason	Net	VAT	Total
CloudNext	Email server 1 year	£49.98	£10.00	£59.98
AMCS	Christmas Tree	£370.00	£0	£370.00
Unity Bank	Monthly charge	£8.10	£0	£8.10
Christmas Lights Switch-on	Consumables, gifts for children, hire of hall	1117.70	£0	£1117.70
JVD Engineering	Christmas lights materials	£538.35	£107.67	£646.02
Unity Bank	Bank charges Nov-Dec	£16.50	£0	£16.50
CF Village Hall	NDP Meetings	£65.00	£0	£65.00

4. Receipts in November & December other than for authorised contracts

Source	Reason	Net	VAT	Total
Donations & raffle	Christmas Lights Switch on event	£763.71	£0	£763.71
NDP	Grant to March 2025	£3130.00	£0	£3130.00

24/105 Representatives reports

24/106 Correspondence received

24/107 Agenda items for next meeting

24/108 Date and time of next meeting - Thursday 20th February 2025 at 7:30pm in the VILLAGE HALL, Main Street, Church Fenton

Robin Harris, Proper Officer
 Church Fenton Parish Council
 10th January 2025